

Eureka County Television District

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BOARD OF EUREKA COUNTY TELEVISION DISTRICT Minutes

NOTICE IS HEREBY GIVEN that the Eureka County Television District held a meeting with the Eureka County Commission June 15, 2018 at 11:00 p.m. in the Eureka County Courthouse Commissioners Chambers, located at 10 S. Main Street, Eureka, NV.

I. Call to order (For Possible Action)

- a. Roll Call-Establish Quorum *Roll call was taken by President Leppala. Present: J. Breitrick, E. Brown (by phone), B. Leppala. Absent: P. Edera*
- b. Pledge of Allegiance *Led by President Leppala.*
- c. Approve meeting agenda as presented or make changed as needed. *Motion to approve by J. Breitrick, seconded by E. Brown. (3-0) in favor.*

II. Public Comment and Discussion

Pursuant to NRS 241.0200 (c) (3) this time is devoted to public comment. However, no action may be taken under this item until the matter has specifically been included on an agenda as an item upon which action may be taken. *No comment from the public.*

III. Minutes from Last Meeting *Minutes were approved by motion by Member Breitrick, seconded by Member Brown. (3-0)*

IV. Discussion/Action Items

1. **Discuss, Approve, or Deny** a request from Sky Fiber to install a four (4) foot microwave dish on Argenta tower to service a mine customer. *Dale explained that a request was made by Sky Fiber to install a 4 foot dish on a leg of the television district tower on Argenta peak. Member Breitrick asked if this would in any way interfere with the equipment already on the tower. Dale said it would be on the outside of the legs currently in use and would not interfere. Member Brown motioned to approve the request with Member Breitrick second. Motion passed (3-0)*
2. **Discuss, Approve or Deny** an application for appointment of Tracy Moylan to the Eureka County Television District Board for the open seat. *Ms Moylan was recommended and approved for the open seat. Final approval will be before the County Commission in a meeting on June 20. Member Brown motioned to approve with Member Breitrick seconding. (3-0) in favor.*
3. **Discussion on Budget** *hearings from K. Todd. Ms Todd explained that the County was informed by the State that the TV District would require a separate audit and budget hearing due to the fact that they are considered a "Discrete Unit". This represents a change from previous years. Because the Board members are elected officials and the Television District is separate from the County, the state considers it a Discrete Unit. Ms Todd said this designation requires a separate audit and separate budget from the County.*

Reasonable efforts will be made to assist and accommodate physically handicapped persons wishing to attend the meeting; please call 775-738-4055 in advance so that arrangements may be made. This agenda was posted in the following locations: Eureka Post Office; Eureka Annex Building; Eureka County Court House.

Ms. Todd told the Board that next year they would have to have their own budget meetings similar to the County meetings and follow all NRS legal requirements for posting to the public. While the County Commissioners sign off on the budget, the final budget must be made between the 3rd Monday in May and May 30. The tentative budget must be sent to the state before April 15. Ms Todd brought a copy of the audit to show the Board the contents. She explained that several items had to be presented in multiple places.

Ms Todd also explained that when the T-Mobile project from earlier in the year had occurred, the County determined that they would wait to determine how much would be required to augment the budget. This is the normal procedure and unless a grant is involved, augmentation takes place at one time in the budget year only. According to the methods the State uses to represent funds, all revenue must be separate from expenses. The T-Mobile money is represented in the revenue side. It is represented in the expense side with a budget augmentation. Member Brown compared it to having money go into a savings account but that it can't automatically be used for checking. Ms Todd agreed. Member Breitrick said that compared with his previous experience with state funds.

Dale asked if the current money needed to pay for the FCC notification work to change frequencies would impact the budget similarly? Ms Todd explained that it could and they would wait until the work is complete is determine if another Augmentation would need to take place.

Ms. Moylan asked about the timeline that all this had occurred. Dale told here that notifications were given in April, but Board members were not certain of why this had occurred and why changes had happened. Ms. Moylan asked if a Board member needed to attend County Commissioners meetings each month. President Leppala told her that it would not be necessary.

- 4. Discussion and update on process for FCC relicensing.** *(Discussion Only) Dale told the Board that MSW had filed all the paperwork needed to make this request in a timely fashion. Now they only had to wait for the FCC to respond.*

President Leppala told the Board that he had been in contact with Lander County. Bob Pierce told him that his equipment is in good shape. They are afraid of losing their licenses.

Dale told the Board that the PBS grant has been filed. This is for 2017-18 and so may impact the budget ending amounts that have to be reported to the State.

- 5. Discuss, Approve or Deny Expense Report:** *The Board voted to approve bills brought forward including monthly fee to Eagle Communications, and rental fees of \$2.00 to Suburban Propane and \$54.00 to the USPS for box rent. The Board voted to pay MSW a not to exceed fee of \$18,200 for channel re-licensing.*
- 6. Discuss, Approve or Deny :** *Site reports for Argenta, Prospect Peak, and Tank Hill :*

Argenta: *Remote monitoring will be complete by end of July.*

Prospect : *a 2nd trip will be needed to clean up the site and replace dangling cables found during inspection of the site. There may be some tower work required that will be beyond the normal maintenance work.*

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Tank Hill: *Paden has designed a remote sensitive control panel for resetting purposes.*

V. Public Comment

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VI. Adjournment Member Breitrick motioned to adjourn the Meeting.

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