

EUREKA COUNTY PLANNING COMMISSION  
P.O. BOX 596  
EUREKA, NV 89316

**PARCEL MAP APPLICATION**

Disclaimer

READER BEWARE! All information provided is intended solely for the purpose of assisting the Planning Commission and the applicant of a division of land complying with the law. IT DOES NOT in any way alter, amend, or revise the law contained in Title 8 of the Eureka County Code or the Nevada Revised Statutes. In all instances, the law contained in Title 8 and the N.R.S. prevails. As per N.R.S. 278.320(4), this application may not apply to the division of land for agricultural purposes.

Return all applications to: Eureka County Public Works  
P.O. Box 714  
Eureka, NV 89316

PLEASE NOTE: NO MAP SHALL BE REVIEWED, NO ACTION SHALL BE TAKEN, NO AGREEMENT OF ANY KIND SHALL BE MADE, AND NO TIME LIMIT BEGINS TO RUN UNTIL THE PLANNING COMMISSION HAS RECEIVED A COMPLETED APPLICATION. ALL INFORMATION MUST BE COMPLETED BY THE APPLICANT OR THIS APPLICATION WILL NOT BE ACCEPTED. MARK N/A WHERE IT IS NOT APPLICABLE.

**Developers are encouraged to request a non-binding pre-conference discussion with the Planning Commission prior to filing any application.**

**1. Name and Mailing Address of Applicant:**

\_\_\_\_\_

\_\_\_\_\_

City	State	Zip
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Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**2. Name and Mailing Address of Authorized Representative: (if other than Applicant)**

\_\_\_\_\_

\_\_\_\_\_

City	State	Zip
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Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**3. Name and Mailing Address of Legal Owner:**

\_\_\_\_\_

\_\_\_\_\_

City State Zip

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**4. Name and Mailing Address of Engineer/Surveyor:**

\_\_\_\_\_

\_\_\_\_\_

City State Zip

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_ PLS# \_\_\_\_\_

**5. General Location of Property:**

\_\_\_\_\_

Township Range Section

\_\_\_\_\_

Nearest County Road or Town Street

**6. Assessor's Parcel Number(s):**

\_\_\_\_\_

\_\_\_\_\_

**7. Brief Description of Proposal:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**8. Total Area of Site:**

Acres: \_\_\_\_\_ Square Feet: \_\_\_\_\_

**9. Proposed Parceling Action:**

Parcel 1: \_\_\_\_\_ square feet or \_\_\_\_\_ acres

Parcel 2: \_\_\_\_\_ square feet or \_\_\_\_\_ acres

Parcel 3: \_\_\_\_\_ square feet or \_\_\_\_\_ acres

Parcel 4: \_\_\_\_\_ square feet or \_\_\_\_\_ acres

**10. Present land use on site:** \_\_\_\_\_

**11. Present land use on adjacent land:** \_\_\_\_\_

**12. A. Describe the Type and Size of Access Road(s) You Intend to Provide:**

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**B. Describe All Existing Roads on the Property:**

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**13. Is the property located in a flood plain? (Provide a copy of the Flood Plain Map relating to the Parcel)**

\_\_\_\_\_ No  
\_\_\_\_\_ Yes

**14. Mark only one:** Topography of property being divided is:

Mountainous Steep \_\_\_\_\_  
Moderately Hilly \_\_\_\_\_  
Relatively Flat \_\_\_\_\_

**15. Describe Any Erosion, Landslide or Other Hazardous Land Featured on the Property and the Location of Such:**

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**16. Describe any Existing Natural Drainage, Streambed, Creek or Open Body of Water on Property:**

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**17. Provide as Much Information as Possible on the Following Item if Applicable:**

**A. Waste Disposal (Septic System, Community Sewer, etc.)**

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**B. Water Supply:**

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**C. Source of Electricity, Gas, etc. and the Suppliers:**

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I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE:

\_\_\_\_\_  
Signature of Applicant or Authorized Representative

\_\_\_\_\_  
Date

**Optional Request for Additional Time**

I, \_\_\_\_\_, request additional time before the Planning Commission and the Board of County Commissioners make a final decision on my application. I hereby waive all time requirements to have my application considered quickly and request a later meeting date and time that is mutually convenient.

\_\_\_\_\_  
Signature of Applicant or Authorized Representative

\_\_\_\_\_  
Date

**CERTIFICATION OF OWNERSHIP**

STATE OF \_\_\_\_\_ )

:SS

COUNTY OF \_\_\_\_\_ )

Being first duly sworn, the undersigned, \_\_\_\_\_ affirms and says that he/she/they, is/are the sole owner(s) of the land to be divided by this map, and I/we consent to this Land Division.

Submitted and sworn to before me, a Notary Public in and for said state and county, this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**Attachments Needed:**

- Copy of Assessor's Parcel Map
- Evidence of Ownership (copy of Deed)
- 15 Copies of the Map
- Detailed Vicinity Map (within 15 mile radius)
- Detailed Topographic Map
- Preliminary Title Report
- Digitized CAD copy of the map
- Closure Calculations



**ATTACHMENTS RECEIVED BY:**

\_\_\_\_\_  
Director of Public Works or  
Authorized Representative

\_\_\_\_\_  
Date

Fees Collected:	Parcel Map Fee:	\$ _____
	# Lots _____ X \$ _____ / per lot	\$ _____
Recording Fees due	Recording Fee: \$21.00	
at time of recording:	Additional Page(s) \$10.00/per sheet	
	<b>TOTAL DUE</b>	<b>\$ _____</b>

## Parcel Map Checklist

All maps filed shall be based upon a current field survey and conducted in conformance with the Nevada Administrative Code 625.010 and shall contain all of the following information:

- \_\_\_\_\_ Title Block
- \_\_\_\_\_ Owner name and address
- \_\_\_\_\_ Assessor Parcel Number (APN)
- \_\_\_\_\_ Parcel area \_\_\_\_\_ acres
- \_\_\_\_\_ Area and width requirements met
- \_\_\_\_\_ Vicinity Map
- \_\_\_\_\_ Statement of scale \_\_\_\_\_ Graphic Scale \_\_\_\_\_ North arrow \_\_\_\_\_
- \_\_\_\_\_ Adequate margins
- \_\_\_\_\_ Basis of bearings
- \_\_\_\_\_ Bearings and Distances
- \_\_\_\_\_ Curve data
- \_\_\_\_\_ Section corner tie
- \_\_\_\_\_ Adjacent property owners
- \_\_\_\_\_ Parcels that are of common ownership but are not made part of the parceling process shall be clearly defined
- \_\_\_\_\_ Tagged corners set in accordance with the NRS
- \_\_\_\_\_ Monuments set per NRS
- \_\_\_\_\_ Graphic border
- \_\_\_\_\_ Approximate road traveled way
- \_\_\_\_\_ Road names
- \_\_\_\_\_ Road turn-around if required
- \_\_\_\_\_ Floodway/flood zone boundary
- \_\_\_\_\_ Potential wetlands
- \_\_\_\_\_ Proposed irrigation and drainage easements
- \_\_\_\_\_ Existing roadways, easements and supporting documents
- \_\_\_\_\_ Proposed roadways and easements
- \_\_\_\_\_ Existing bridges and/or proposed bridges
- \_\_\_\_\_ Existing corrugated metal pipe and/or proposed corrugated metal pipe
- \_\_\_\_\_ NDOT encroachment permit
- \_\_\_\_\_ Existing improvements (dwelling units, accessory buildings, well and septic facilities and leach fields)
- \_\_\_\_\_ Water Right Dedication Note: "Water right dedication requirements per the Eureka County Code 8.150 will be met concurrently with recordation of the final map."
- \_\_\_\_\_ A copy must be provided of any recorded document or map that is referenced on the parcel map.



**COUNTY COMMISSIONERS APPROVAL**

At a regular meeting of the Eureka County Commissioners held on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, this map, consisting of one sheet was presented as a proposed \_\_\_\_\_ located in \_\_\_\_\_.

**A. Jurat for public roads:**

Eureka County hereby accepts the offer of dedication for public purposes of the street, road and public utility rights-of-way shown on this map. Street and road rights-of-way are not accepted by the County for maintenance until they are improved to County standards, approved by the Eureka County Department of Public Works and expressly accepted by resolution of the Board of Eureka County Commissioners.

\_\_\_\_\_  
Chairman, Eureka County Commissioners

\_\_\_\_\_  
Date

\_\_\_\_\_  
Eureka County Clerk

\_\_\_\_\_  
Date

**B. Jurat for private roads:**

Eureka County hereby accepts the offer of dedication for public purposes of the public utility rights of way shown on this map. The County accepts no responsibility and will provide no services upon the Private Road(s) described, including but not limited to snow removal.

C. Acceptance of this parcel map by Eureka County does not constitute a guarantee that each or any lot shown thereon contains a lawful building site.

D. Further re-parceling of any parcel created by this map may be subject to the provisions of N.R.S. 278.462(3) and Eureka County Code, Title 8, permitting imposition of reasonable improvement standards, but not more than would be required if the subsequent parcel were a subdivision.

E. All requirements of governmental agencies with permit authority must be met.

F. Eureka County expressly declares the prior use of adjacent or nearby land for ranching, farming, agriculture, mining, industrial or commercial purposes, and the expansion or modification of such use, shall not constitute a nuisance to after-established or subsequent in time residential uses pursuant to Nevada Revised Statutes (N.R.S.) 40.140, N.R.S. 202.450, and Eureka County Code 8.120.070.

**WATER RIGHTS DEDICATION**

This is to certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ the applicant has complied with the requirements of Eureka County Code 8.150 regarding water rights dedication.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date