

**NOTICE IS HEREBY GIVEN that the Board of Eureka County Commissioners will meet pursuant to law on January 20, 2022, at 9:30 a.m. in the Commissioners' Chambers at the County Courthouse located at 10 South Main Street, Eureka, Nevada.**

**AGENDA**

**9:30 - CALL TO ORDER**

1. Approval of the agenda notice with addition of any emergency item and/or deletion of any item. *Unless otherwise stated, items may be taken out of the order presented on the agenda, at the discretion of the Chair.* **(For Possible Action)**
2. Pledge of allegiance.

**9:35 - PUBLIC COMMENT and DISCUSSION**

1. Public comment and discussion. *Notice: No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited to three (3) minutes per person. Public comment may be allowed on "Action" items, in addition to the two times specified on the agenda.* **(Discussion)**
2. Consider items requiring action to be placed on the agenda for the next regular meeting. *Notice: The public is welcome to request agenda items for future meetings during the Public Comment period, or may consult with one or more of the Board of Commissioners to request agenda items for future meetings.* **(Discussion)**

**9:40 - APPROVAL OF MINUTES**

1. Approval of minutes of the December 20, 2021, Commission meeting. **(For Possible Action)**

**9:45 - COUNTY COMPTROLLER – Kim Todd, Comptroller**

1. Payment of expenditures. *Notice: Expenditures received after action has been taken under this Comptroller section may be presented and acted upon throughout the day.* **(For Possible Action)**
2. Review Fund Balance Report. **(Discussion)**

**9:50 - COMMISSIONERS**

1. Discuss and determine whether to schedule the second Commission meeting in February on February 18<sup>th</sup> or February 22<sup>nd</sup>. **(For Possible Action)**
2. Discuss, approve, or deny ratifying the Quarterly Fiscal Report for Indigent Defense, reporting relevant financial activity for October, November, & December 2021 to the Nevada Department of Indigent Defense Services. **(For Possible Action)**
3. Discuss, approve, or deny allowing a modified work schedule from standard Monday to Friday, 8:00 a.m. to 5:00 p.m., for Eureka County offices. Input regarding this matter was received during a Public Hearing held on November 19, 2021. **(For Possible Action)**
4. Review Affidavit & Petition of Wade Robison regarding APN 009-190-02 and consider granting permission, by order of the Board, for petitioner to explore and develop claim pursuant to NRS 517.410. **(For Possible Action)**
5. Review Affidavit & Petition of Wade Robison regarding APN 009-070-07 and consider granting permission, by order of the Board for petitioner to explore and develop claim pursuant to NRS 517.410. **(For Possible Action)**

#### **10:00 - PUBLIC HEARING – REDISTRICTING ORDINANCE**

*Notice was given that the Board of County Commissioners would hold a hearing on January 20, 2022, beginning at 10:00 a.m. to invite public comments and take action on an ordinance amending the 2018 EUREKA COUNTY CODE by amending the existing sections and adding to TITLE 2, EUREKA COUNTY COMMISSIONERS, CHAPTER 10, GENERAL PROVISIONS, a section addressing redistricting following the 2020 Census. This ordinance shall be known as the DECEMBER 2021 EUREKA COUNTY COMMISSIONER DISTRICTS REALIGNMENT ORDINANCE.*

1. Open public hearing and invite comments on the proposed redistricting ordinance. **(Discussion)**
2. Discuss, approve, or deny adopting the December 2021 Eureka County Commissioner Districts Realignment Ordinance, an ordinance amending the 2018 EUREKA COUNTY CODE, TITLE 2, EUREKA COUNTY COMMISSIONERS, CHAPTER 10, GENERAL PROVISIONS, and all matters properly relating thereto. **(For Possible Action)**

#### **10:10 - IT DEPARTMENT – Misty Rowley, IT Director**

1. Discuss, approve, or deny adopting a resolution designating contracted grant writer, Debbie Gordon, as an authorized representative of the Eureka County IT Department for the purposes of making application for broadband infrastructure grants. **(For Possible Action)**
2. Discuss, approve, or deny renewing a three-year service agreement with Eaton Corporation for UPS equipment in the Courthouse NOC (network operations center) Room at an annual cost of \$11,965.38, and authorize the IT Director to sign the agreement. **(For Possible Action)**
3. Discuss, approve, or deny renewing a three-year service agreement with Eaton Corporation for UPS equipment at the Sheriff's Office at an annual cost of \$14,946.37, and authorize the IT Director to sign the agreement. **(For Possible Action)**

#### **10:20 - AMBULANCE & EMS – Kenny Sanders, EMS Director**

1. Update report on ambulance and emergency services. **(Discussion)**
2. Review Annual 2021 Ambulance Run Report. **(Discussion)**
3. Review quarterly report on mandatory ambulance bill write-offs for Medicaid and Medicare accounts. **(Discussion)**
4. Discuss, approve, or deny purchasing a GEI Works Little Helios small barrel incinerator for controlled burning, for an amount not to exceed \$6,595.18, utilizing funds budgeted for capital outlay (010-054-55010-000) in the Ambulance/EMS budget, and all matters properly relating thereto. **(For Possible Action)**
5. Discuss, approve, or deny purchasing two (2) C2 Vanguard ClinixSafe electronic locking medication cabinets by MedixSafe, for an amount not to exceed \$7,247.40, utilizing funds budgeted for capital outlay (010-054-55010-000) in the Ambulance/EMS budget, and all matters properly relating thereto. **(For Possible Action)**

#### **10:30 - ASSESSOR – Michael Mears, Assessor**

1. Update on current status and continued management and maintenance of Eureka County's Yucca Mountain website. **(Discussion)**

#### **10:35 - HUMAN RESOURCES – Heidi Whimple, Human Resources Director**

1. Update regarding the Human Resources online application portal. **(Discussion)**
2. Discuss, approve, or deny reaffirming the steps necessary for employee hiring and promotion within a department, as applicable to all departments within Eureka County. **(For Possible Action)**
3. Discuss, approve, or deny directing the Human Resources Director to review existing personnel policies for the purposes of recommending proposed changes in order to create a more transparent hiring and promotion process. **(For Possible Action)**
4. Discuss, approve, or deny the following position descriptions: (a) Election Worker; and (b) Counting Board Volunteer. **(For Possible Action)**

**10:35 - HUMAN RESOURCES** – Heidi Whimple, Human Resources Director

5. Review Hiring Freeze Waiver Justifications and authorize recruitment of the following positions: (a) Election Worker Casual; (b) Election Worker Volunteer; and Counting Board Volunteer. **(For Possible Action)**
6. Review Hiring Freeze Waiver Justification and authorize recruitment of EMS Volunteers (EMTs and Certified Drivers). **(For Possible Action)**

**10:45 - SHERIFF** – Jesse Watts, Sheriff

1. Review quarterly report, including discussion regarding security of the jail and treatment and condition of inmates at the Detention Facility. **(Discussion)**
2. Review Hiring Freeze Waiver Justifications and authorize the Sheriff to hire additional employees for, or promote from existing employees, the following five positions, once all steps outlined in a letter from the Human Resources Director (*dated January 10, 2022 – RE: Future hires and promotions*) have been followed and reported: (a) three Deputy Sheriffs I, II, III, or Sergeant; (b) one Dispatcher I, II; and (c) one Lieutenant. **(For Possible Action)**

**10:55 - TREASURER** – Pernecia Johnson, Treasurer

1. Review Treasurer’s Report for December 2021. **(Discussion)**
2. Review list of tax delinquent properties held in trust by the Treasurer and consider proceeding to sale pursuant to 2019 Order of the Board and NRS Chapter 361. **(For Possible Action)**
3. Review and approve Eureka County’s acquisition of any of the tax delinquent parcels pursuant to NRS 361.603. **(For Possible Action)**

**11:00 - CRESCENT VALLEY TOWN ADVISORY BOARD** – Mikayla Kersey, Chair

1. Consider request from the Crescent Valley Town Advisory Board that the Commission propose an ordinance changing CVTAB’s meeting time, as listed in EUREKA COUNTY CODE, TITLE 13, CHAPTER 20, SECTION .040 – MEETINGS, from 4:30 p.m. to 5:00 p.m. **(For Possible Action)**

**11:05 - COUNTY FACILITIES** – Joyce Jeppesen, Asst. Public Works Director-Admin.

1. Report on activities and projects at County managed facilities. **(Discussion)**

**11:10 - PUBLIC WORKS** – Jeb Rowley, Public Works Director

1. Report on Public Works projects and activities. **(Discussion)**
2. Discuss, approve, or deny a quote from Metta Technologies for 500 feet of Defender 10 Litter Fence for an amount not to exceed \$16,500.00 utilizing funds budgeted for capital outlay (190-273-55010-000) in the Landfill Fund, and all matters properly relating thereto. **(For Possible Action)**
3. Discuss, approve, or deny utilizing funds budgeted for capital outlay (042-140-55010-746) in the Capital Projects Fund to purchase pipeline supplies for the Devil’s Gate GID mainline extension, in an amount not to exceed \$126,000.00, and all matters properly relating thereto. **(For Possible Action)**

**11:20 - NATURAL RESOURCES** – Jake Tibbitts, Natural Resources Manager

1. Report on current and emerging natural resource issues affecting Eureka County. **(Discussion)**
2. Discuss and consider response to Environmental Protection Agency and Army Corps of Engineers proposed rule (Docket EPA-HQ-OW-2021-0602) to again revise the definition of “waters of the United States.” **(For Possible Action)**
3. Discuss recent activities and issues related to sage grouse management and consider strategies for participation and engagement in the process to amend BLM’s land use plans that address Greater sage-grouse habitat management. **(For Possible Action)**

### **11:30 - FISCAL YEAR 2022-2023 BUDGET**

1. Conduct budget review with the departments listed below including possible action or direction related to tentative budgets. *Note: The Tentative Budget is due to the Department of Taxation by April 15, 2022. All budgets are subject to revision before adoption of the Final Budget, which is due to the Department of Taxation by June 1, 2022. (For Possible Action)*
  - a. District Attorney; Law Library
  - b. Data Processing
  - c. Natural Resources; NRAC; Game Board; Diamond Valley Weed District; Diamond Valley Rodent District
  - d. Commissioners; North End Activities; Medical Clinic (D&T Center); Ag Extension; Water Mitigation; Natural Resources Multiple Use Fund; Library

### **12:00 - RECESS FOR LUNCH**

### **1:00 - FISCAL YEAR 2022-2023 BUDGET – (continued)**

1. Continued discussion and action related to the 11:30 a.m. agenda item – FISCAL YEAR 2022-2023 BUDGET. **(For Possible Action)**

### **1:50 - CORRESPONDENCE**

1. Review correspondence and place requests for action items on the next agenda. **(Discussion)**
2. Commissioner reports on pertinent correspondence or other matters. **(Discussion)**

### **1:55 - PUBLIC COMMENT and DISCUSSION**

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### **2:00 - ADJOURNMENT**

1. Adjournment of meeting.

Supporting materials for this meeting are available from the following websites: Eureka County ([www.co.eureka.nv.us](http://www.co.eureka.nv.us)) and Nevada ([www.notice.nv.gov](http://www.notice.nv.gov)). These materials may also be requested by mail or electronically from Commissioner Administrative Assistant Jackie Berg, [jberg@eurekacountynev.gov](mailto:jberg@eurekacountynev.gov), PO Box 694, Eureka, Nevada 89316. You may also phone a request for materials by calling (775) 237-7211 or faxing your request to (775) 237-4610. To save time and cost, persons are urged to request these materials by email. All times on the agenda are approximate. Items may be taken out of order at the discretion of the Chair. Items may be removed from the agenda prior to, or during, the meeting. Related agenda items may be combined for discussion or action. The phrase “(For Possible Action)” after an agenda item means the Board may, but is not required to, take action on the item. This agenda was posted electronically at Eureka County’s website ([www.co.eureka.nv.us](http://www.co.eureka.nv.us)) and Nevada’s notice website ([www.notice.nv.gov](http://www.notice.nv.gov)), in accordance with the Governor’s Declaration of Emergency Directive 006, which has been extended by subsequent Directives through duration of the current State of Emergency. Notice to persons with disabilities: If you require special assistance, please notify the Commissioners’ Office prior to the meeting at the email address, mail box, or phone or fax numbers listed above.