

NOTICE IS HEREBY GIVEN that the Board of Eureka County Commissioners will meet pursuant to law on February 7, 2022, at 9:30 a.m. in the Commissioners' Chambers at the County Courthouse located at 10 South Main Street, Eureka, Nevada.

AGENDA

9:30 - CALL TO ORDER

1. Approval of the agenda notice with addition of any emergency item and/or deletion of any item. *Unless otherwise stated, items may be taken out of the order presented on the agenda, at the discretion of the Chair.* **(For Possible Action)**
2. Pledge of allegiance.

9:35 - PUBLIC COMMENT and DISCUSSION

1. Public comment and discussion. *Notice: No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited to three (3) minutes per person. Public comment may be allowed on "Action" items, in addition to the two times specified on the agenda.* **(Discussion)**
2. Consider items requiring action to be placed on the agenda for the next regular meeting. *Notice: The public is welcome to request agenda items for future meetings during the Public Comment period, or may consult with one or more of the Board of Commissioners to request agenda items for future meetings.* **(Discussion)**

9:40 - APPROVAL OF MINUTES

1. Approval of minutes of the December 20, 2021, Commission meeting. **(For Possible Action)**
2. Approval of minutes of the January 6, 2022, Commission meeting. **(For Possible Action)**

9:45 - COUNTY COMPTROLLER – Kim Todd, Comptroller

1. Payment of expenditures. *Notice: Expenditures received after action has been taken under this Comptroller section may be presented and acted upon throughout the day.* **(For Possible Action)**
2. Review Fund Balance Report. **(Discussion)**
3. Discuss the difference between the Counseling of Purchase of Retirement Credit Sunset Ordinance from 2001 and Personnel Policy 7.6, Retiree Health Insurance Premium Fund Buyout. *Note: This will better explain to employees what benefits they might be eligible for after retirement from Eureka County. These policies may not apply to all employees as they have sunset dates listed in them.* **(Discussion)**

9:55 - COMMISSIONERS

1. Discuss, approve, or deny sending a letter to the Nevada Department of Taxation for Fiscal Year 2021 Audit Report response. **(For Possible Action)**
2. Discuss and provide direction to staff and volunteers concerning pre-employment and recurring physicals for police and firefighters, which are required for continued compliance with insurance and workman's compensation. **(For Possible Action)**
3. Discuss, approve, or deny whether to assign one or more persons to discuss and outline ideas for development with McEwen Mining, and report back to the Board at the next available meeting. **(For Possible Action)**
4. Discuss, approve, or deny whether to join in a possible appeal to the Nevada Supreme Court of the January 21, 2022, certification of final judgement regarding Solarjos LLC in CV-2002009 (Diamond Valley adjudication). **(For Possible Action)**
5. Discuss, approve, or deny identifying changes the Board may wish to consider to Crescent Valley Town Advisory Board (CVTAB) ordinance(s) or resolution(s), if any, while also considering the changes which may be requested by the CVTAB. **(For Possible Action)**

9:55 - COMMISSIONERS – (continued)

6. Discuss, approve, or deny a resolution declaring specific requirements for expenditures, including but not limited to expenditures beyond the total amount budgeted in a category of a department's budget, and any capital outlay and expenditure totaling \$3,000.00 or more, and all vehicles and other equipment purchases, and all contemplated changes, repairs, or other improvements or alterations to buildings and grounds, and all information technology software and hardware configuration amendments, additions, changes, or alternations. **(For Possible Action)**

10:15 - IT DEPARTMENT – Misty Rowley, IT Director

1. Update report on IT projects and activities. **(Discussion)**
2. Discuss, approve, or deny authorizing Quote #015545 version 2 from Quest for installation of a keypad on the NOC (network operations center) room door in the County Courthouse, for an amount not to exceed \$8,170.00 (\$6,801.82 with 20% contingency) to be paid with funds budgeted for capital outlay (010-018-55010-000) in the Technology Support budget. **(For Possible Action)**
3. Discuss, approve, or deny Estimate #87 from Syber Networks LLC for a Hyperconverged Server, for an amount not to exceed \$102,874.44, utilizing monies budgeted for capital outlay (010-018-55010-000) in the Technology Support budget. *Note: The Statewide Contract with Nevada State Purchasing for this server is \$175,000.00.* **(For Possible Action)**
4. Discuss, approve, or deny out-of-state travel for the IT Director to travel to Virginia, February 27th to March 4th for the Blackhat Spring Trainings. *Note: If approved, travel, lodging, and per diem will be paid with funds budgeted for travel and training.* **(For Possible Action)**

10:25 - HUMAN RESOURCES – Heidi Whimple, Human Resources Director

1. Review and consider approval of the new Promotion Request form. **(For Possible Action)**
2. Review and consider approval of the updated Hiring Freeze Waiver Justification form. **(For Possible Action)**
3. In order to address changes and updates to the Eureka County Personnel Policy, as recommended by the Human Resources Director, the Commissioners will (a) review and discuss proposed changes; (b) propose a resolution to consider adopting said changes at a future date; and (c) set date and time for a public hearing to consider the amended policy and adopt changes as presented, reject changes, or adopt with further revisions or amendments. *Note: Recommended date and time for the public hearing is 10:00 a.m. on February 22nd.* **(For Possible Action)**

10:35 - SHERIFF – Jesse Watts, Sheriff

1. Review Hiring Freeze Waiver Justification and consider authorizing the Sheriff to fill the position of one Dispatcher I. **(For Possible Action)**

10:40 - TREASURER – Pernecia Johnson, Treasurer

1. Pursuant to NRS 361.603, review and approve Eureka County's acquisition of any tax delinquent parcels due to be sold at auction on April 20, 2022. **(For Possible Action)**

10:45 – CLERK RECORDER – Lisa Hoehne, Clerk Recorder

1. Review Hiring Freeze Waiver Justification and consider authorizing the Clerk Recorder to fill the position of Deputy Clerk Recorder I or II. **(For Possible Action)**
2. Discuss, approve, or deny the following position descriptions: (a) Election Officer (Poll Worker); and (b) Counting Board Member. **(For Possible Action)**
3. Review Hiring Freeze Waiver Justifications and authorize recruitment of the following positions: (a) Election Officer (Poll Worker); and (b) Counting Board Member. **(For Possible Action)**

10:50 – COOPERATIVE EXTENSION – Gary McCuin, Extension Educator

1. Review and consider approving quotes from Parsons Drilling Inc. in the amount of \$11,735.74, Mt. Wheeler Power in the amount of \$12,680.00, and Jerry White in the amount of \$3,290.00 for work and materials to upgrade and repair the east well at the Rafter 7 Sheep Farm, to be paid with monies budgeted for capital outlay (030-120-55010-000) in the Agricultural Extension budget, and all matters properly relating thereto. **(For Possible Action)**

10:55 – NORTHERN NEVADA EMS CONSORTIUM – Rusty Bahr, Member

1. Update on NNEMSC emergency medical services and efforts to build better EMS systems in rural Nevada. **(Discussion)**
2. Consider request from NNEMSC, a Nevada nonprofit organization, for a donation of \$5,000.00 in the current fiscal year, along with a request to budget a donation of \$5,000.00 in Fiscal Year 2023. **(For Possible Action)**

11:00 – PERDIZ SPORT SHOOTING – Jerry White

1. Consider a request from Jerry White for a donation to Perdiz Sport Shooting in the current fiscal year (2022), as well as a request to budget a donation in the upcoming fiscal year (2023) in order to complete necessary maintenance and repairs at the shooting range. **(For Possible Action)**

11:05 - COUNTY FACILITIES – Joyce Jeppesen, Asst. Public Works Director-Admin.

1. Review and approve or deny job descriptions for (a) Casual Attendant, (b) Casual Lifeguard, (c) Casual Assistant Manager, and (d) Swimming Pool Supervisor, and all matters properly relating thereto. **(For Possible Action)**
2. Review and approve or deny promotion request to promote qualified Casual Lifeguard to Casual Assistant Manager, and all matters properly relating thereto. **(For Possible Action)**
3. Review and approve or deny signing the Member Risk Management Grant Application Approval Form for the application of partial reimbursement of the cost to install security cameras at the Eureka Swimming Pool, and all matters properly relating thereto. **(For Possible Action)**

11:15 – ROAD DEPARTMENT – Raymond Hodson, Assistant Public Works Director

1. Update report on Road Department projects and activities. **(Discussion)**
2. Discuss and consider supporting a letter to the Nevada Congressional Delegation with the Duckwater Shoshone Tribe, Nye County, White Pine County, and Nevada Department of Transportation regarding paving the Duckwater Road from approximately 10.45 miles south of US Highway 50 to approximately 1 (one) mile north of Duckwater, and all matters properly relating thereto. **(For Possible Action)**

11:20 - PUBLIC WORKS – Jeb Rowley, Public Works Director

1. Report on Public Works projects and activities. **(Discussion)**
2. Discuss the process for a rate review for utility service in all systems within Eureka County; the last rate review and ordinance rate change were completed in 2006. **(For Possible Action)**
3. Discussion with Lumos & Associates regarding County-wide street, road, and utility infrastructure projects for the next five years. **(Discussion)**
4. Discuss, approve, or deny accepting the donation of a Model 20 GGMA Onan-Cummins Generator currently located at the Eureka Administrative Facility (Annex). **(For Possible Action)**
5. Review and approve or deny a quote from Curry Supply Company for a winch rack with full width tail roller assembly including installation to convert a transport truck to a frac tank transport, for an amount not to exceed \$63,687.47, to be purchased with funds budgeted for capital outlay (020-106-55010-000) in the Road Department budget, and all matters properly relating thereto. **(For Possible Action)**
6. Discuss, approve, or deny out-of-state travel to Gilbert, Arizona, for two mechanics to deliver and pick up the completed frac tank transport outfitted by Curry Supply Company (dates will be determined upon scheduling with Curry Supply), and all matters properly relating thereto. **(For Possible Action)**

11:20 - PUBLIC WORKS – (continued)

7. Review and approve or deny the job description for Public Works Mechanic I, III, III, and all matters properly relating thereto. **(For Possible Action)**
8. Review and approve or deny the job description for Public Works Senior Mechanic, and all matters properly relating thereto. **(For Possible Action)**
9. Review and approve or deny promotion request to promote a qualified Mechanic II to Mechanic III, and all matters properly relating thereto. **(For Possible Action)**

11:40 - NATURAL RESOURCES – Jake Tibbitts, Natural Resources Manager

1. Report on current and emerging natural resource issues affecting Eureka County. **(Discussion)**
2. Discuss approve, or deny out-of-state travel for Natural Resources Manager to attend the National Association of Conservation Districts annual meeting in Orlando, Florida, February 12th-16th, with no cost to the County for travel, lodging, meals, and per diem which will be paid for by the Nevada Association of Conservation Districts. **(For Possible Action)**
3. Discuss approve, or deny utilizing funds currently budgeted for capital outlay (042-140-55010-043) in the Capital Projects Fund to purchase a Diamond Valley Weed Control District weed treatment set-up consisting of a truck with specialized bed including a tank and spraying system, dump trailer with ancillary tank, and associated equipment, tools, and supplies, in an amount not to exceed \$230,000.00, and all matters properly relating thereto. *Note: Current and future anticipated funding agreements with Bureau of Land Management (and potentially others) are and will be used to recover, through treatment reimbursement, most if not all of the costs associated with this purchase.* **(For Possible Action)**
4. Discuss and consider response to US Forest Service Forest-wide Prescribed Fire Restoration Project Preliminary Environmental Assessment. **(For Possible Action)**
5. Discuss and consider response to Bureau of Land Management North Diamond Valley #1-27 Exploration Project Environmental Assessment. **(For Possible Action)**
6. Discuss and consider providing scoping comments to Bureau of Land Management 2022 Greater Sage-Grouse Land Use Plan Amendments. **(For Possible Action)**

12:00 - RECESS FOR LUNCH

1:00 - FISCAL YEAR 2022-2023 BUDGET

1. Discuss current tax rate and consider any proposed changes to the tax rate, which must be submitted to the Nevada Department of Taxation by February 22, 2022. *Note: No actual changes to the tax rate may be considered without a public hearing; this is simply to meet a State requirement for reporting any changes that may be proposed.* **(For Possible Action)**
2. Review tax allocation worksheet and provide direction related to allocation of the tax rate among specific funds and for specific purpose. *Note: The proposed allocation of the tax rate must be submitted to the Department of Taxation.* **(For Possible Action)**
3. Review financial impact and continue discussion and provide direction, with possible action, related to proposed staffing levels, personnel requests from department heads, and cost of living adjustments for Fiscal Year 2023, and all matters properly relating there. **(For Possible Action)**
4. Discuss and consider capital outlay requests from department heads, prioritizing projects and purchases for Fiscal Year 2023, and all matters properly relating thereto. **(For Possible Action)**
5. Conduct budget review with the departments listed below including possible action or direction related to tentative budgets. *Note: The Tentative Budget is due to the Department of Taxation by April 15, 2022. All budgets are subject to revision before adoption of the Final Budget, which is due to the Department of Taxation by June 1, 2022.* **(For Possible Action)**
 - a. Crescent Valley Town Advisory Board
 - b. Television District Board

1:00 - FISCAL YEAR 2022-2023 BUDGET

- c. Recreation/Tourism Board
- d. Fair Board
- e. Justice Court; Justice Court AA Fund; Justice Court Facility Fund
- f. Sheriff/Jail
- g. Public Works; Buildings & Grounds; Road Department; RTC; Swimming Pool; Parks; Emergency Management; Opera House; Museum; Eureka, Crescent Valley, and Devil's Gate GID Water & Sewer; Landfill; Planning Commission; Eureka Town; Crescent Valley Town; Cemeteries; Airport; LEPC

2:45 - CORRESPONDENCE

1. Review correspondence and place requests for action items on the next agenda. **(Discussion)**
2. Commissioner reports on pertinent correspondence or other matters. **(Discussion)**

2:50 - PUBLIC COMMENT and DISCUSSION

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3:00 - ADJOURNMENT

1. Adjournment of meeting.

Supporting materials for this meeting are available from the following websites: Eureka County (www.co.eureka.nv.us) and Nevada (www.notice.nv.gov). These materials may also be requested by mail or electronically from Commissioner Administrative Assistant Jackie Berg, jberg@eurekacountynv.gov, PO Box 694, Eureka, Nevada 89316. You may also phone a request for materials by calling (775) 237-7211 or faxing your request to (775) 237-4610. To save time and cost, persons are urged to request these materials by email. All times on the agenda are approximate. Items may be taken out of order at the discretion of the Chair. Items may be removed from the agenda prior to, or during, the meeting. Related agenda items may be combined for discussion or action. The phrase "(For Possible Action)" after an agenda item means the Board may, but is not required to, take action on the item. This agenda was posted electronically at Eureka County's website (www.co.eureka.nv.us) and Nevada's notice website (www.notice.nv.gov), in accordance with the Governor's Declaration of Emergency Directive 006, which has been extended by subsequent Directives through duration of the current State of Emergency. Notice to persons with disabilities: If you require special assistance, please notify the Commissioners' Office prior to the meeting at the email address, mail box, or phone or fax numbers listed above.