

**NOTICE IS HEREBY GIVEN that the Board of Eureka County Commissioners will meet pursuant to law on April 6, 2022, at 9:30 a.m. in the Commissioners' Chambers at the County Courthouse located at 10 South Main Street, Eureka, Nevada.**

**AGENDA**

**9:30 - CALL TO ORDER**

1. Approval of the agenda notice with addition of any emergency item and/or deletion of any item. *Unless otherwise stated, items may be taken out of the order presented on the agenda, at the discretion of the Chair.* **(For Possible Action)**
2. Pledge of allegiance.

**9:35 - PUBLIC COMMENT and DISCUSSION**

1. Public comment and discussion. *Notice: No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited to three (3) minutes per person. Public comment may be allowed on "Action" items, in addition to the two times specified on the agenda.* **(Discussion)**
2. Consider items requiring action to be placed on the agenda for the next regular meeting. *Notice: The public is welcome to request agenda items for future meetings during the Public Comment period, or may consult with one or more of the Board of Commissioners to request agenda items for future meetings.* **(Discussion)**

**9:40 - APPROVAL OF MINUTES**

1. Approval of minutes of the February 7, 2022, Commission meeting. **(For Possible Action)**

**9:45 - COUNTY COMPTROLLER – Kim Todd, Comptroller**

1. Payment of expenditures. *Notice: Expenditures received after action has been taken under this Comptroller section may be presented and acted upon throughout the day.* **(For Possible Action)**
2. Review Fund Balance Report. **(Discussion)**
3. Discuss, approve, or deny ratifying updated Comptroller Administrative Assistant I/II/III position description, which was formally approved by the Board on April 20, 2021. **(For Possible Action)**
4. Review Hiring Freeze Waiver Justification and consider authorizing the Comptroller to fill one full-time position of Comptroller Administrative Assistant I/II/III, and authorize concurrently posting the position notice both internally and externally. **(For Possible Action)**

**9:55 - FISCAL YEAR 2022-2023 BUDGET**

*Note: This portion of the meeting will be a joint meeting with the Eureka County Television District.*

1. Review budget and discuss, approve, or deny signing Fiscal Year 2022-2023 Tentative Budget top sheets for filing with the Nevada Department of Taxation. *Note: Pursuant to NRS 35.596, Tentative Budgets must be filed on or before April 15, 2022, for the following Eureka County entities: Eureka County (overall County); Eureka Town; Crescent Valley Town; Devil's Gate GID; Diamond Valley Weed District; Diamond Valley Rodent District; and Eureka County Television District.* **(For Possible Action)**
2. Set date and time for a public hearing to consider changes to the Tentative Budget and to adopt tax rates for Fiscal Year 2022-2023. *Note: Pursuant to NRS 354.596(4), this budget hearing must be held no sooner than the third Monday in May and no later than the last day in May (May 16<sup>th</sup> – May 31<sup>st</sup>).* **(For Possible Action)**

**10:10 - COMMISSIONERS**

1. Discuss, approve, or deny appointing a workgroup, to include representatives of the offices of Treasurer, Comptroller, and District Attorney, to consider and draft revisions and amendments to County Code provisions regarding all matters related to fiscal responsibility and accountability, and allow the Board in the future to review and propose those drafts that may be considered for inclusion in the Code. **(For Possible Action)**

**10:10 - COMMISSIONERS – (continued)**

2. Discuss, approve, or deny whether to request from the County’s insurance and risk management providers an independent evaluation and audit accompanied by written findings, of the County Jail located in Eureka, Nevada, and temporary holding facility located in Crescent Valley, Nevada, and their current fitness to house or process any persons in custody. *Note: This evaluation would include the question of fitness of the facility for interrogating, booking, housing, and otherwise handling inmates, no matter how minimal the time period of confinement. (For Possible Action)*
3. Review requests made to Sheriff Jesse Watts to provide copies of the written quotes required to support his purchase of three (3) vehicles (in August and October 2021), and quotes to support his pre-order, procurement, or other arrangements he may have made for any additional vehicles. *Note: These quotes are necessary to include as part of the record of purchase and for the regular independent audit review. (For Possible Action)*
4. Discuss, approve, or deny action to formally request the quote paperwork referenced above from the Sheriff, and if the Sheriff does not produce the paperwork on or before the time the Board acts on this agenda item, to also consider and take action on any remedies available to prevent future audit findings, and all matters properly related thereto. **(For Possible Action)**

**10:25 – SENIOR CENTERS – Millie Oram, Senior Center Program Director**

1. Update report on activities at Eureka Senior Center and Fannie Komp Senior Center. **(Discussion)**

**10:30 – JUVENILE PROBATION – Steve Zimmerman, Juvenile Probation Officer**

1. Discuss, approve, or deny making a donation to the 2022 Eureka County High School Grad Night Celebration scheduled for June 10<sup>th</sup>. **(For Possible Action)**

**10:35 - SHERIFF – Jesse Watts, Sheriff**

1. Discuss, approve, or deny ratifying out-of-state travel on March 24<sup>th</sup> for a Deputy Sheriff to transport an inmate to a detention facility in Twin Falls, Idaho. **(For Possible Action)**

**10:40 – NEVADA DIVISION OF WATER RESOURCES**

1. Review and approve the Nevada Division of Water Resources Fiscal Year 2022-2023 budgets for special assessments to be collected by Eureka County on behalf of the Nevada Division of Water Resources for necessary expenses related to supervision over the following waters in Eureka County: (a) Maggie Creek Groundwater Basin; (b) Boulder Flat Groundwater Basin; (c) Humboldt River Distribution; (d) Whirlwind Valley Groundwater Basin; (e) Lower Reese River Valley Groundwater Basin; (f) Crescent Valley Groundwater Basin; (g) Pine Valley Groundwater Basin; (h) Diamond Valley Groundwater Basin; and (i) Kobeh Valley Groundwater Basin. **(For Possible Action)**

**10:45 – KINROSS GOLD – BALD MOUNTAIN MINE**

1. Update on activities at Bald Mountain Mine including proposed Juniper Project. **(Discussion)**

**10:55 – IT DEPARTMENT – Misty Rowley, IT Director**

1. Update report on IT projects and activities. **(Discussion)**
2. Discuss, approve, or deny authorizing Quote #015987v1 from Quest for a camera in Crescent Valley for a not to exceed amount of \$1,733.30 utilizing funds budgeted for capital outlay (010-018-55010-000) in the Technology Support budget. **(For Possible Action)**
3. Discuss, approve, or deny authorizing Quote #015986v1 from Quest for a UPS (uninterruptable power supply) at the Eureka Road Shop for a not to exceed amount of \$1,751.00 (\$1,459.12 plus 20% contingency) utilizing monies budgeted for capital outlay (010-018-55010-000) in the Technology Support budget. **(For Possible Action)**
4. Discuss, approve, or deny authorizing Quote #030512v1 from Business Continuity Technologies to upgrade the current HA (high availability) firewall in Eureka for a not to exceed amount of \$10,434.92 utilizing funds budgeted for capital outlay (010-018-55010-000) in the Technology Support budget. **(For Possible Action)**

**10:55 – IT DEPARTMENT – (continued)**

5. Discuss, approve, or deny authorizing Quote #80661 from AT&T for a Fixed Wireless Access antenna for a not to exceed amount of \$2,090.00 utilizing funds budgeted for capital outlay (010-018-55010-000) in the Technology Support budget. **(For Possible Action)**
6. Discuss, approve, or deny authorizing Quote #015987v1 from Quest for an IP (internet protocol) camera in the Crescent Valley Town Center for a not to exceed amount of \$2,079.96 (\$1,733.30 plus 20% contingency) utilizing funds budgeted for capital outlay (010-018-55010-000) in the Technology Support budget. **(For Possible Action)**
7. Discuss, approve, or deny authorizing Quote #016040v1 from Quest for an Extron eLink 100T for a not to exceed amount of \$1,045.00 (\$871.00 plus 20% contingency) utilizing funds budgeted for capital outlay (010-018-55010-000) in the Technology Support budget. **(For Possible Action)**
8. Discuss, approve, or deny authorizing Quote #015985 from Quest for installation of an antenna on the Courthouse roof and a Cradlepoint router in the NOC (network operations center) Room for a not to exceed amount of \$12,974.10 (\$10,811.75 plus 20% contingency) utilizing monies budgeted for capital outlay (010-018-55010-000) in the Technology Support budget. **(For Possible Action)**
9. Discuss, approve, or deny authorizing Quote #016051v1 from Quest to splice existing fibers to provide six additional fiber ports at the Sheriff's Office in Eureka for a not to exceed amount of \$6,280.50 (\$5,233.75 plus 20% contingency) utilizing monies budgeted for fiber optic and network upgrades (042-140-55010-203) in the Capital Projects Fund. **(For Possible Action)**
10. Discuss, approve, or deny authorizing Quote #MRNB368 from CDW for three (3) Lenovo computers for a not to exceed amount of \$3,814.59 utilizing funds budgeted for capital outlay (010-018-55010-000) in the Technology Support budget. **(For Possible Action)**
11. Discuss, approve, or deny renewing the contract with EM3 Networks for a 250 Mbps broadband internet connection at the Eureka County Courthouse for a 12-month term (June 1, 2022 through May 31, 2023) at a monthly cost of \$1,125.00, with authorization to upgrade (if needed) to a 1 Gbps connection at a monthly cost of \$1,495.00, and authorize the IT Director to sign the contract outside of the meeting. **(For Possible Action)**
12. Discuss, approve, or deny out-of-state travel for the IT Director to attend Black Hat Spring Training Conference scheduled June 13<sup>th</sup>-16<sup>th</sup> in Virginia. **(For Possible Action)**

**11:10 – ROAD DEPARTMENT – Raymond Hodson, Assistant Public Works Director**

1. Update report on Road Department projects and activities. **(Discussion)**
2. Review and approve or deny updated job description for Equipment Operator I, II, III, & Senior class series. **(For Possible Action)**
3. Review Hiring Freeze Waiver Justification and authorize recruitment for a Casual Equipment Operator I. **(For Possible Action)**

**11:20 - PUBLIC WORKS – Jeb Rowley, Public Works Director**

1. Report on Public Works projects and activities. **(Discussion)**
2. Discuss, approve, or deny requiring all vehicle purchases and disposals to be performed by the Department of Public Works, and no other department, in order to streamline fleet inventory and fleet maintenance costs. **(For Possible Action)**
3. Discuss, approve, or deny disposing of an HP Plotter Printer, serial number MY1CA59029, and all matters properly relating thereto. **(For Possible Action)**
4. Review and approve or deny writing off two Crescent Valley water accounts, #02-00278-00 and #02-00052-00, in the total amount of \$138.14, and all matters properly relating thereto. **(For Possible Action)**
5. Discuss, approve, or deny a 3/4-inch residential water service application to service APN 002-037-00 in the Town of Crescent Valley. **(For Possible Action)**
6. Review and approve or deny updated job description for the Public Works Casual Worker, and all matters properly relating thereto. **(For Possible Action)**
7. Review Hiring Freeze Waiver Justification and authorize recruitment for a Public Works Casual Worker, and all matters properly relating thereto. **(For Possible Action)**

**11:20 - PUBLIC WORKS – (continued)**

8. Review Hiring Freeze Waiver Justification and authorize recruitment for Casual Attendants and Casual Lifeguards, and all matters properly relating thereto. **(For Possible Action)**
9. Review and approve or deny a quote from Monsen Engineering, LLC, for a new Trimble R2 GNSS Receiver, in an amount not to exceed \$7,894.13, to be paid with funds budgeted for capital outlay (025-110-55010-000) in the RTC Fund, and all matters properly relating thereto. **(For Possible Action)**
10. Review facility rental fees for County Facilities and provide direction to staff, and all matters properly related thereto. **(For Possible Action)**
11. Review and consider approval of the Cooperative Fire Protection Agreement between Eureka County Fire Protection District, USDA Forest Service, Humboldt-Toiyabe National Forest, and USDI Bureau of Land Management, Battle Mountain District and Elko District, and the Annual Operating Plan for Cooperative Fire Protection Agreement, and all matters properly relating thereto. **(For Possible Action)**

**11:40 - NATURAL RESOURCES – Jake Tibbitts, Natural Resources Manager**

1. Report on current and emerging natural resource issues affecting Eureka County. **(Discussion)**
2. Discuss and consider response to recent or proposed federal agency grazing decisions affecting Eureka County. **(For Possible Action)**
3. Discuss and consider public land related issues to share with the Subcommittee on Public Lands of the Joint Interim Standing Committee on Natural Resources at their meeting in Ely on April 15<sup>th</sup>. **(For Possible Action)**

**11:55 – COUNTY HEALTH OFFICER – J.J. Goicoechea, Eureka County Health Officer**

1. Update from County Health Officer on cooperative efforts with Churchill County for provision of supplemental health care services in Eureka County. **(Discussion)**

**12:00 - CORRESPONDENCE**

1. Review correspondence and place requests for action items on the next agenda. **(Discussion)**
2. Commissioner reports on pertinent correspondence or other matters. **(Discussion)**

**12:05 - PUBLIC COMMENT and DISCUSSION**

1. Public comment and discussion. *Notice: No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited to three (3) minutes per person. Public comment may be allowed on “Action” items, in addition to the two times specified on the agenda.* **(Discussion)**
3. Consider items requiring action to be placed on the agenda for the next regular meeting. *Notice: The public is welcome to request agenda items for future meetings during the Public Comment period, or may consult with one or more of the Board of Commissioners to request agenda items for future meetings.* **(Discussion)**

**12:15 - ADJOURNMENT**

1. Adjournment of meeting.

Supporting materials for this meeting may be requested by contacting Commissioner Administrative Assistant Jackie Berg at [jberg@eurekacountynv.gov](mailto:jberg@eurekacountynv.gov), PO Box 694, Eureka, Nevada 89316, or by calling (775) 237-7211, or faxing a request to (775) 237-4610. To save time and cost, persons are encouraged to request these materials by email. All times listed on the agenda are approximate. Items may be taken out of order at the discretion of the Chair. Items may be removed from the agenda prior to, or during, the meeting. Related agenda items may be combined for discussion or action. The phrase “(For Possible Action)” means the Board may, but is not required to, take action on the item. This agenda was posted at the following locations in Eureka; County Courthouse; County Administrative Facility (Annex); US Post Office; and public bulletin board at 10 S. Main Street. This agenda was posted electronically at Eureka County’s website ([www.co.eureka.nv.us](http://www.co.eureka.nv.us)) and Nevada’s public notice website ([www.notice.nv.gov](http://www.notice.nv.gov)). Notice to persons with disabilities: If you require special assistance, please notify the Commissioners’ Office prior to the meeting at the email address, mail box, phone number, or fax number listed above.