

**Eureka County Planning Commission
Meeting Minutes
August 15, 2016**

Call to Order

The meeting was called to order at 1:10 p.m. on August 15, 2016 by Vice Chair Robin Hicks.

Approval of the Agenda

Vice Chair Robin Hicks made a motion to approve to approve the agenda. Member Rowley seconded the motion. A vote was taken and the motion carried 4-0.

Roll Call

Roll call was conducted and members present were: Vice Chair Robin Hicks; Members Rowley and Brown; and Alternate Jim Evans.

Chair Russell Conley, Secretary/Treasurer Cecil Wright, Members Moll and Craig Benson, and Alternate Jim Ithurrealde were absent.

Also present was Public Works Director Ron Damele and Public Works Administrative Assistant Annelle Watts.

Public Comment

None

Approval of Minutes

Alternate Jim Evans made a motion to approve the minutes of the August 1, 2016 meeting as presented. Member Rowley seconded the motion. A vote was taken and the motion carried 4-0.

Letter of Resignation

After reviewing the letter of resignation from Anne Kniefel, Member Rowley made a motion to accept the letter of resignation. Alternate Jim Evans seconded the motion. A vote was taken and the motion carried 4-0.

Public Works Director, Ron Damele said that Public Works will send a secretary from their office to cover the duties vacated by Mrs. Kniefel. Annelle Watts and Joyce Jeppesen will alternate meetings.

After reviewing the letter of resignation from Secretary/Treasurer Cecil Wright, Member Tony Rowley made a motion to accept the letter of resignation. Member Brown seconded the motion. Member Rowley requested to write a resolution and letter of thanks for service for Cecil Wright. A vote was taken and the motion carried 3-0. Secretary Cecil Wright did not vote.

Alternate Jim Evans made a motion to forward the letter of resignation from Secretary/Treasurer Cecil Wright to the Board of Eureka County Commissioners for their approval. Member Rowley seconded the motion. A vote was taken and the motion carried 4-0.

Members

Member Rowley made a motion to nominate Alternate Jim Evans for the vacant seat because he was present. Alternate Jim Evans requested that length of term and seniority be taken in to consideration when filling the vacant seat. Member Brown made a motion to nominate Alternate Jim Ithurrealde to second member seat. Alternate Jim Evans seconded the motion. A vote was taken and the motion carried 4-0.

Member Rowley made a motion to approve advertising for the vacant alternate member position, with Crescent Valley having priority. Alternate Jim Evans seconded the motion. A vote was taken and the motion carried 4-0.

Correspondence

None

Board Member Comments

None

Next Agenda

Advertising to fill an alternate position.

Next Meeting Date

The next meeting was tentatively scheduled for October 3, 2016 at 1:00 p.m.

Public Comment

None

Adjournment

Member Brown made a motion to adjourn the meeting at 1:21 p.m. Alternate Jim Evans seconded the motion. A vote was taken and the motion carried 4-0.

Respectfully submitted by:


Joyce Jeppesen, Public Works

Board Approved on January 18, 2017 by:


Russell Conley, Chair