

**Eureka County Recreation Board**  
**Request Form**

Date: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Has Board donated to you in the past?      Yes      No

Contact Person(s): \_\_\_\_\_

Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Donation Request Purpose: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount Needed for the Event: \$ \_\_\_\_\_ Amount Requested: \$ \_\_\_\_\_

*(Please include event budget with Request Form)*

Describe Who/What will benefit from the donation: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Will the event bring economic stimulus to the community?     If yes, in what manner?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please describe any other donations already received: \_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

Print Name: \_\_\_\_\_

**Please bring five (5) copies of this form to the meeting. After event please attend the next scheduled Recreation Board meeting to present an expense report.**