

EUREKA COUNTY RECREATION BOARD
Regular Meeting 6:00 P.M.
September 9, 2020

PRESENT

Elmer Porter
Darlene Moody
Robin Hicks
Richard McKay
Jeff Bartley – Present by Telephone

Kim Todd – Comptroller

VISITORS

Jerry White
Elden Allred
Ralph Cuda
Danny Brown
Garney Damele
Dana Freund

Agenda Item #1 – Call to Order

Chairman Elmer Porter called the meeting to order at approximately 6:15 p.m.

Agenda Item #2 – Approve Agenda. (For Possible Action)

Action – Motion made by Darlene Moody, seconded by Rich McKay to approve the agenda for the regular meeting of September 9, 2020, as read. Motion carried by all voting aye.

Agenda Item #3 - Public Comment & Discussion. (Discussion)

Member Hicks discussed starting future meetings at 5:00pm. Board members discussed the advantages of starting the meetings at 5:00pm until further notice.

Agenda Item #4 – (Review of Financial Status of Recreation Board. (Discussion)

Kim Todd, Comptroller for Eureka County, informed the Board of outstanding receipts from the Paranormal event and EBN for the side by side vehicle. Member McKay noted that he would be able to obtain the receipt for the side by side. He also has reached out to Adam Bogart for receipts pertaining to the Paranormal event.

Kim reviewed the financial status: Recreation Fund \$158,820.00 (\$108,000.00 balance after contract for Dana), Capital Outlay \$25,203.00, and Tourism Fund \$14,600.00.

Agenda Item #5 – Correspondence. (Discussion)

Member Hicks read correspondence received from the VFW thanking the Board for their continued support to the softball tournament.

***Agenda Item #6 – Review & Approve Minutes of Regular Meeting June 22, 2020.
(For Possible Action)***

Action – Motion made by Rich McKay, seconded by Darlene Moody to approve the minutes of Regular Meeting June 22, 2020 as read. Motion carried by all voting aye.

Agenda Item #7 - Perdiz Sport Shooting – Jerry White

Requesting \$2,500.00 for printing, postage, and stickers/labels of 2021 Remington Calendars for Perdiz Shooting events. Last year requested \$2,600.00. (For Possible Action)

Jerry White of Perdiz Sport Shooting approached the Board to discuss his request of \$2,500.00. Board members received his completed Donation Request form. He further explained that funds are necessary for mailing 2021 calendars. He noted that 500 calendars are mailed and distributed.

Action – Motion made by Rich McKay, seconded by Darlene Moody to approve the request from Jerry White of Perdiz Sport Shooting for \$2,500.00, Tourism Fund, to pay for printing, postage, and stickers/labels for the 2021 calendars. Motion carried by all voting aye.

Agenda Item #8 – Eureka Volunteer Firemen – Danny Brown/Michael Allen

Requesting \$10,000.00 for annual July 4, 2021 fireworks. This is the same amount as last year. (For Possible Action)

Danny Brown on behalf of the Eureka Volunteer Firemen approached the Board to discuss his request for \$10,000.00. Board members have received the completed Donation Request form.

Action – Motion made by Darlene Moody, seconded by Robin Hicks to approve the request from Danny Brown on behalf of the Eureka Volunteer Firemen for \$10,000.00, Recreation Fund, to purchase fireworks for the annual 4th July display. Motion carried by all voting

Agenda Item #9 - Eureka Volunteer Firemen – Danny Brown

Requesting \$5,000.00 to procure a band for the EVF New Year's dance. This is the same amount as last year. (For Possible Action)

Danny continued to discuss this next request for \$5,000.00 to procure a band for the Eureka Volunteer New Year's dance. Board members have received the completed Donation Request Form.

Action – Motion made by Rich McKay, seconded by Robin Hicks to approve the request for the from Danny Brown on behalf of the Eureka Volunteer Firemen for \$5,000.00, Recreation Fund, to pay band expenses for the New Year's dance. Motion carried by all voting aye.

Agenda Item #10 - Eureka Restoration Enterprises – Garney Damele

Requesting \$5,400.00 to complete improvements the lot of Main St. and Bateman. Previously the Board granted \$4,797.00, Capital Projects Fund, for pavers and tables. (For Possible Action)

Garney Damele of Eureka Restoration Enterprises approached the Board to discuss her request of \$5,400.00. She provided a detailed expense report to the Board for improvements on the Main St and Bateman lot which will serve as the Trailhead for Eureka. Board members have received the completed Donation Request Form. Garney further noted that citizens have helped with improvements and cleaning up the lots.

Discussion followed regarding improvements on the lot.

Action – Motion made by Rich McKay, seconded by Darlene Moody to approve the request from Garney Damele of Eureka Restoration Enterprises for \$4,500.00, Capital Projects Fund, to pay for pavers and expenses noted in the expenses report. Motion carried by all voting aye.

Requesting \$1,500.00 to help fund Dig Deep trail run that will be held during the Wine Walk September 19, 2020. This is a new request. (For Possible Action)

Garney continued to discuss with the Board a new request for \$1,500.00. This event would include several walk/run races to be held during the wine walk event. Deanne Moyle and family are spearheading the activity and funds will help with awards. An expense report was provided to the Board. The completed Donation Request was previously submitted.

Board members discussed the expense report and inquired about the number of awards being purchased. Throughout the discussion, everyone was supportive of the new event; however, raised concerns about the amount being requested. It was determined that for this year, they would approve \$750.00.

Action – Motion made by Rich McKay, seconded by Darlene Moody to approve the request from Garney Damele of Eureka Restoration Enterprises for \$750.00, Recreation Fund, to help fund the Dig Deep Trail Run. Motion carried by all voting aye.

Agenda Item #11 - Eureka County VFW Post 8194 – Elden Allred

Requesting \$15,000.00 for work to be performed on the Veteran's Memorial Park. Previous request to begin Phase I was \$10,000.00, Capital Projects Fund. (For Possible Action)

Elden Allred and Ralph Cuda on behalf of the VFW Post approached the Board to discuss the request of \$15,000.00. Board members have received the completed Donation Request form. The entire scope of work for the Veterans Memorial park was provided to the Board for their review. Elden and Ralph continued to explain what has been done to the park and what they are trying to accomplish in Phase I.

Discussion followed to include positive support and suggestions for seeking further outsource funding.

Action – Motion made by Darlene Moody, seconded by Robin Hicks to approve the request from Elden Allred on behalf Eureka County VFW Post 8194 for \$15,000.00, Capital Projects, to help pay for Phase I expenses for the Veterans Memorial Park. Motion carried by all voting aye.

7:50pm Chairman Porter called for a five minute recess.

7:57pm Chairman Porter reconvened the meeting.

Agenda Item #12 - Eureka Events Coordinator – Dana Freund

Requesting \$1,450.00 to procure a band, lodging, and meals for a Harvest Festival scheduled for October 24, 2020. This is a new request. (For Possible Action)

Dana Freund, Events Coordinator, approached the Board to discuss her submitted request. For this item she would like to withdraw from the agenda.

Action – None.

Requesting \$499.54 to purchase supplies for Afternoon Tea event scheduled for October 17, 2020. This is a new request. (For Possible Action)

Continuing, Dana explained the plans for an all adult Afternoon Tea. Funds would be used to purchase tablecloths, overlays, napkins, and table tiers. The event will be a historic presentation and include tea and cookies. Her goal is to attract out of town visitors and host the tea monthly.

Action – Motion made by Robin Hicks, seconded by Darlene Moody to approve the request from Dana Fruend, ERE Coordinator for \$499.54, Recreation Fund, to purchase supplies for the Afternoon Tea event. Motion carried by all voting aye.

Requesting \$3,550.00 to procure a band, catering costs, decorations, and Opera House rental for a Christmas Ball scheduled for December 12, 2020. This is a new request. (For Possible Action)

Dana Fruend, Events Coordinator, requested to withdraw this request.

Action – None.

Requesting \$1,500.00 to purchase signage for the tourism office at the Jackson House. This is a new request. (For Possible Action)

Dana discussed the need for additional signage at the Jackson House that will direct people to her tourism office.

Action – Motion made by Rich McKay, seconded by Robin Hicks to approve the request from Dana Fruend, ERE Coordinator for \$1,500.00, Tourism Fund, to purchase signage for the tourism office at the Jackson House. Motion carried by all voting aye.

Requesting \$404.00 to pay for printer paper, ink, Word Press plug-in, and cases of water for the tourism office. This is a new request. (For Possible Action)

Dana explained to the Board that she understood office supplies would be purchased by the Recreation Board as noted in her contract. She reviewed the supplies purchased currently including the Word Press Plug-in.

Kim Todd, Comptroller, called the Board's attention to the statutes regarding employment of an independent contractor.

During the discussion, Board members noted that fees for the Word Press Plug-in program should be paid by recreation funds. Solutions to office supplies were discussed. Member McKay interjected that he would meet with Ted Beutel, District Attorney, to talk about the reimbursement for office supplies.

Following a lengthy discussion, it was determined not to take action at this time.

Action – Motion made by Robin Hicks, seconded by Darlene Moody to Table this agenda item. Motion carried by all voting aye.

Requesting liability insurance for events sponsored by the Events Coordinator not to exceed \$5,000.00 per year. This is a new request. (For Possible Action)

Concluding her requests, Dana talked the need for event insurance. This coverage would not include herself, its only for participants during events. She noted that its more reasonable to purchase an annual blanket policy, Gregory Insurance, versus per event. The policy would be under the Recreation Board.

Member Bartley inquired about coverage for Dana's office as its located in the Jackson House. It was further discussed to have Dana consult with Gregory Insurance regarding insurance matters.

Action – Motion made by Robin Hicks, seconded by Darlene Moody to approve the request from Dana Fruend, ERE Coordinator not to exceed \$5,000.00, Recreation Fund, to pay for an annual event insurance policy. Motion carried by all voting aye.

Agenda Item #13 - Public Comment & Discussion. (Discussion)

None.

Agenda Item #14 - Review Funds Expended and Set Next Meeting Date. (Discussion)

Funds expended were as follows: Recreation Fund \$16,249.54 ending fund balance \$142,570.46, Tourism Fund \$4,000.00 ending fund balance \$10,600.00, and Capital Projects Fund \$20,400.00 ending fund balance \$4,803.00.

Members of the Recreation Board discussed the next meeting date and tentatively scheduled Tuesday December 15, 2020, starting at **5:00 p.m.**

Agenda Item #15 - Adjournment. (For Possible Action)

Action - Motion made by Rich McKay, seconded by Robin Hicks to adjourn the meeting. Motion carried by all voting aye.

Meeting Adjourned

EUREKA COUNTY RECREATION BOARD

Secretary