

# Town of Crescent Valley

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## Crescent Valley Town Advisory Board

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**\*\* Chair Nona Kellerman \*\* Vice-Chair Jessica Evertsen \*\* Member Charles Bledsoe \*\***

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### Minutes July 13, 2020

#### **A. CALL TO ORDER:**

Chair Nona Kellerman called the meeting to order at 4:32 p.m. The meeting was held telephonically in accordance with the Governors Directives 006, 016, 018, 021, 026 and 027. Vice Chair Evertsen motioned to approve the agenda; Chair Kellerman seconded the motion. Motion carried. (2-0).

#### **B. ROLL CALL:**

Chair Nona Kellerman, Vice-Chair Jessica Evertsen (via conference call). Member Charles Bledsoe was absent. Public Works Directors Jeb Rowley and Joyce Jeppesen were also present.

#### **C. PUBLIC COMMENT AND DISCUSSION:**

Chair Kellerman called for public comment. There was none.

#### **D. REVIEW MINUTES:**

Vice-Chair Evertsen made a motion to accept the minutes of June 25, 2020 as written; Chair Kellerman seconded the motion. Motion carried. (2-0).

#### **E. HALLOWEEN PARTY**

The Halloween Party was discussed at the June 25, 2020 meeting and was set for October 31, 2020 from 12:00 p.m. to 3:00 p.m. so no motion was taken on the first item. The Board discussed the duties of the board members and Vice Chair Evertsen will be handling the food. Chair Kellerman stated she needed help getting decorations related to fall and Halloween out of the conex so they could be checked. She also stated that she was going to work with Tracy Moylan to get the haunted walk ready and the decorating. Vice-Chair Evertsen motioned to approve the duties assigned to Vice-Chair Evertsen (food), Chair Kellerman (decorating, the haunted walk, and budget), and Member Charles Bledsoe (setup and cleanup); Chair Kellerman seconded the motion. Motion carried (2-0).

#### **F. TIME CAPSULE**

Christina Tucker provided an update on the progress of the Time Capsule event. She advised she has found a vendor for a new Time Capsule plaque, certificates, and gift cards. Chair Kellerman asked

if a dollar amount had been set for the gift cards. Vice-Chair Evertsen suggested the dollar amount to match the number of years since the time capsule was buried. Christina will provide another update at the August 26, 2020 Crescent Valley Town Advisory Board meeting. No action was taken on this item.

**G. CHRISTMAS EVENT**

Chair Kellerman stated she would be looking at new caterers for the event, and suggested the House Decorating Contest, Parade of Lights, and Community Supper as this year's events. The Event is tentatively set for Saturday December 12, 2020 at 6:00p.m. Chair Kellerman requested more assistance and Vice-Chair Evertsen stated she will be available to assist. Chair Kellerman will have a list of duties at the next meeting. She asked if Mr. Santa Claus name here would be available to play Santa and Vice-Chair Evertsen stated that her dad would be delighted to do that again this year. Chair Kellerman suggested the prizes of first place \$200.00, second place \$150.00, and third place \$100.00 third place, should remain the same as last year for the House Decorating Contest and Parade of Lights. She will verify that those amounts match last year. Vice-Chair motioned to approve December 12, 2020 at 6:00 p.m. for the Christmas Event, Mr. Santa Claus name here, as Santa, prize amounts for the House Decorating Contest and Parade of Lights, and Chair Kellerman to bring a list of duties to the July 27, 2020 meeting; Chair Kellerman seconded the motion. Motion carried (2-0).

**H. CORRESPONDENCE**

Correspondence consisted of the current budget for the North-end activities and the Crescent Valley Town Advisory Board.

**I. PUBLIC COMMENT AND DISCUSSION**

Chair Kellerman called for public comment. There was no public comment.

**J. ADJOURNMENT**

Vice-Chair Evertsen motioned to adjourn at 4:58 p.m.; Chair Kellerman seconded the motion. Motion carried (2-0).

Approved on *July 27, 2020*.

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Nona Kellerman, Chairman

ATTEST:

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Crescent Valley Town Advisory Board Secretary