

# EUREKA COUNTY

## POSITION DESCRIPTION

### TEMPORARY ROAD MAINTENANCE EQUIPMENT OPERATOR 1

(A Specially Funded Temporary Position)

**DEFINITION:** Under general supervision, maintains County roads and right-of-ways by performing a variety of manual tasks, operates light and heavy vehicles and road equipment.

**DISTINGUISHING CHARACTERISTICS:** This position is funded but not supervised by McEwen Mining. If this funding ceases, the person occupying this position agrees as a condition of employment that the position ceases, and as a result the person occupying this position will be terminated with no considerations of seniority. Road Maintenance Equipment Operators are assigned a variety of equipment operations and manual labor duties to maintain County roads and right-of-ways. Depending on County needs, employees in this class may specialize in operation of certain equipment for long periods of time.

**ESSENTIAL JOB FUNCTIONS:** The duties listed below are examples of the work typically performed by an employee in this position. An employee may not be assigned all duties listed and may be assigned duties which are not listed below. *Marginal duties (shown in italics)* are those which are least likely to be essential functions for this position.

1. Operates assigned equipment to maintain County dirt, gravel and paved roads, County right-of-ways; identifies appropriate tasks and equipment to complete maintenance tasks; types of equipment operated include, but are not limited to, road graders, tractor-trailers (belly dumps, transport), dump trucks, loaders, dozers, rollers, sweepers, snowplows, and sanders.
2. Patches potholes; seals cracks in asphalt; cleans and repairs culverts; performs a variety of other manual tasks, including lifting, carrying, and use of hand tools.
3. Keeps records of time worked, equipment and supplies used, and conditions observed.
4. Performs routine maintenance and repairs on equipment (adjusts, lubricates, and replaces fluids on equipment); checks for wear and for needed repairs, cleans equipment; sharpens, and adjusts manual tools; cleans shop and other work areas.
5. Sets up and operates screening plants.
6. Installs and maintains traffic control devices such as painting traffic lines; erects, repairs, and removes signs.
7. Uses welding equipment to fabricate equipment.
8. Digs and closes graves; performs various grounds maintenance tasks in the County parks and at the fairgrounds.
9. Establish and maintain professional working relationships with co-workers, the public, visitors and vendors. Effectively interact and coordinate efforts with all County departments.
10. Performs other duties as assigned.

## **QUALIFICATIONS:**

### **Knowledge and Ability:**

*Knowledge of* safety procedures to be followed in operation of equipment and in performance of such manual tasks as lifting heavy items, use and handling of lubricants; capabilities of tools and equipment used in road maintenance and procedures for operating heavy construction equipment.

*Ability to* work independently and as part of a crew; operate assigned equipment in a safe and efficient manner; carry out written and verbal instructions; learn to operate different types of equipment; learn and follow operating procedures; communicate effectively with members of the public; work cooperatively with others; identify when equipment needs repair.

**Special Requirements:** Maintain and possess a valid Nevada State driver's license for the County-designated equipment operated. Must have completed the written portion of the Commercial Driver's License testing with DMV. You will be given three month to obtain your CDL license with the use of a County vehicle for one testing.

**Experience and Training:** The knowledge and ability listed above may be acquired through different types of education, training, and experience. An example of a typical way to acquire the qualifying knowledge and ability is listed below:

Required to obtain a "Red Card" Wild Land Fire certification every year. Training will be provided by the County.

**PHYSICAL REQUIREMENTS:** The physical requirements described herein are representative of those that must be met by employees to successfully perform the essential functions of this position.

Strength, stamina, and dexterity to sit in vehicles operating on rough roads and rough surfaces for long periods each day with brief breaks; walk on uneven and slippery surfaces for brief periods; perform heavy manual tasks using hand tools such as shovels and picks; perform repetitive motions including use of controls with hands and feet; climb up steps and ladders to enter and inspect vehicles; reach to adjust and make minor repairs to equipment; use of both legs to operate controls of equipment and vehicles; manual dexterity to operate controls on equipment; strength to occasionally lift and carry containers and parts for equipment which regularly weigh up to fifty (50) pounds and may occasionally weigh up to one hundred (100) pounds; visual acuity sufficient to operate equipment in a variety of lighting conditions, including bright light, low light, and low visibility conditions; depth perception sufficient to maneuver equipment and determine position of equipment components; ability to hear changes in operation of motors and other equipment.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and applicants who have been offered employment by Eureka County are encouraged to discuss potential accommodations with the employer.

**WORKING CONDITIONS:**

Extreme weather conditions including heat, rain, snow, cold, wind, dust, vibrations, and noise; ability to work independently in isolated geographic areas.

**FLSA STATUS: Non-Exempt**

**APPROVAL AND ACKNOWLEDGMENT OF RECEIPT**

Department Head: \_\_\_\_\_ Date: \_\_\_\_\_

I understand this is a temporary position contingent on special funding. If the funding ceases the position will be eliminated and I will not be entitled to layoff rights.

(Signature)

\*Employee: \_\_\_\_\_ Date: \_\_\_\_\_

(Signature)

\*Employee signature acknowledges understanding of the essential functions and requirements of this position. Employee also acknowledges receipt of this position description.

**ADOPTED: February 20, 2015**

**REVISED: November 20, 2017**