

**NOTICE IS HEREBY GIVEN that the Board of Eureka County Commissioners will meet pursuant to law on February 6, 2023 at 9:30 a.m. in the Commission Chambers at the County Courthouse located at 10 South Main Street, Eureka, Nevada.**

**AGENDA**

**9:30 - CALL TO ORDER**

1. Approval of the agenda notice with addition of any emergency item and/or deletion of any item. *Unless otherwise stated, items may be taken out of the order presented on the agenda, at the discretion of the Chair. (For Possible Action)*
2. Pledge of allegiance.

**9:35 - PUBLIC COMMENT AND DISCUSSION**

1. Public comment and discussion. *Notice: No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited to three (3) minutes per person. Public comment may be allowed on "Action" items, in addition to the two times specified on the agenda. (Discussion)*
2. Consider items requiring action to be placed on the agenda for the next regular meeting. *Notice: The public is welcome to request agenda items for future meetings during the Public Comment period, or may consult with one or more of the Board of Commissioners to request agenda items for future meetings. (Discussion)*

**9:40 - APPROVAL OF MINUTES-**

1. Approval of draft minutes of the September 6, 2022 and September 20, 2022 BOCC Meetings. **(For Possible Action)**

**9:45 - COUNTY COMPTROLLER-Kim Todd, Comptroller**

1. Payment of expenditures. *Notice: Expenditures received after action has been taken under this Comptroller section may be presented and acted upon throughout the day. (For Possible Action)*
2. Review Fund Balance Report. **(Discussion)**

**9:55 - COMMISSIONERS-**

1. Discuss, approve or deny a request by Tyler Ingram for additional funding/donation for the Child Advocacy Center in Elko, Nevada for Fiscal year 2023-2024. **(For Possible Action)**
2. Discuss, approve or deny ratification of the Quarterly Financial Status Report of Indigent Defense Services for the submission to the Nevada Department of Indigent Services for the quarter comprised of Oct-Dec 2022. **(For Possible Action)**
3. Discuss, approve or deny ratification of the amended Quarterly Financial Status Report of Indigent Defense Services for the submission to the Nevada Department of Indigent Services for the quarter comprised of July-Sept 2022. **(For Possible Action)**

**10:05- IT DEPARTMENT- Misty Rowley, IT Director**

1. Report on IT projects and activities. **(Discussion)**
2. Discuss, approve or deny out-of-state travel for the IT Director and Helpdesk Technician I to travel to San Diego for the dates of June 9<sup>th</sup>-16<sup>th</sup> for the Wireshark Sharkfest 2023 Conference. **(For Possible Action)**

## IT DEPARTMENT(CONT.)

3. Discuss, approve or deny authorizing Quote # 016897 Version 1 from Quest for a one-time cost not to exceed amount of \$279,960.00 (\$233,300.00 plus a 20% contingency) for a point to point microwave radio solution from Eureka to Crescent Valley utilizing funds budgeted for Capital Outlay (010-018-55010-000) in the Technology Support budget. Health checks on equipment will be performed as needed and will occur at least every year, up to every quarter in an amount of \$6,500 per visit. **(For Possible Action)**

### **10:10 -JUVENILE PROBATION**-Stephen Zimmerman, Juvenile Probation Officer

1. Discuss, approve or deny a one-time credit limit increase, in the amount of \$1,000.00, on the County credit card issued to Stephen Zimmerman in order to purchase dance costumes for the dance program. **(For Possible Action)**
2. Discuss, approve or deny a one-time credit increase, in the amount of \$1,000.00, on the County credit card issued to Irma Davila in order to purchase dance costumes for the dance program. **(For Possible Action)**

### **10:15-HUMAN RESOURCES**-Heidi Whimple, Human Resource Director

1. Report on Human Resources projects and activities. **(Discussion)**
2. Discuss, approve or deny authorizing Hiring Freeze Waiver Justification for recruitment, promotion requests and position descriptions presented to the Board of County Commissioners. **(For Possible Action)**

### **10:20-EUREKA HIGH SCHOOL ALUMNI ASSOCIATION**-Matthew Crimm & Errol Porter, Officers

1. Discuss, approve or deny a donation to the Eureka High School Alumni Association, in the amount of \$2,000.00, to assist in funding the Annual Alumni Dinner. **(For Possible Action)**

### **10:25-ROAD DEPARTMENT**-Raymond Hodson, Assistant Public Works Director

1. Update on Road Department projects and activities. **(Discussion)**
2. Discuss, approve or deny out of state travel to Nephi, UT to pick up posts for the Fairgrounds project from Mountain Country Equipment. *Note: Dates will be determined upon scheduling in the month of February, 2023.* **(For Possible Action)**

### **10:30- PUBLIC WORKS** – Jeb Rowley, Public Works Director

1. Report on Public Works projects and activities. **(Discussion)**
2. Discuss, approve or deny a ¾-inch residential water meter and service application to serve APN 007-397-11 located in Devil’s Gate GID 2. **(For Possible Action)**
3. Discuss, approve or deny a permanent credit limit increase in the amount of \$2,000.00 on the County credit cards issued to Jeb Rowley, Raymond Hodson, Jayme Halpin, Lester Porter and David Jones in order to accommodate ordering and purchasing supplies for the Public Works Department in FY2023. **(For Possible Action)**
4. Discuss, approve or deny a permanent credit limit increase in the amount of \$1,500.00 on the County credit cards issued to Leah Smith, Angeliek Ard and Christina Tucker in order to accommodate ordering and purchasing supplies for the Public Works Department in FY2023. **(For Possible Action)**
5. Discuss, approve or deny a one-time credit limit increase in the amount of \$2,000.00 on the County credit card issued to Brenna Rogne to attend Lifeguard, Lifeguard Instructor, Certified Pool Operator, and Water Safety Instructor training in Las Vegas during the month of February, 2023. **(For Possible Action)**
6. Discuss, approve or deny proposal for Eureka County Airport Layout Plan Update and Narrative Report in the amount of \$160,000.00 for Lumos & Associates budgeted with funds in fiscal year 2023 out of Airport Capital Outlay account (010-016-55010-000). **(For Possible Action)**

**10:40-EXTENSION**-Gary McCuin, Extension Agent

1. Discuss, approve or deny Capital Improvement expense in the amount not to exceed \$66,000.00 for the Great Basin Research and Extension Center to create office/commissary space for employees. **(For Possible Action)**

**10:45- DISTRICT ATTORNEY**-Ted Beutel, District Attorney

1. Discuss, approve or deny out-of-state for Jenesis Dominguez to attend the Karpel National User Conference in St. Louis, Missouri on Monday, April 3, 2023-Thursdays, April 6, 2023. **(For Possible Action)**
2. Discuss, approve or deny a one-time credit limit increase to \$2,000.00 on the credit card issued to Ashley Kemp to procure airline flights for both Ashley Kemp and Jenesis Dominguez to attend the Karpel conference. **(For Possible Action)**

**10:50-K9 PARTNER "COOPER"**- Dylan Korth

1. Discuss, approve or deny Resolution to retire K9 Unit police dog, Cooper, and allow Dylan to assume ownership upon his resignation from Eureka County on January 16, 2023. **(For Possible Action)**

**10:55- NATURAL RESOURCES** – Jake Tibbitts, Natural Resources Manager

1. Report on current and emerging natural resource issues affecting Eureka County. **(Discussion)**
2. Discuss, approve or deny or request changes to cooperating agency memorandum of understanding with BLM on the EIS process for the Greater Sage-Grouse Land Use Plan Amendments. **(For Possible Action)**
3. Discuss, approve or deny out-of-state travel for Natural Resources Manager to attend the National Association of Conservation Districts annual meeting in New Orleans, LA February 13-15, including to chair the NACD Public Lands committee, with no cost to the county for travel, lodging, meals and per diem which will be paid for by the Nevada Association of Conservation districts. **(For Possible Action)**

**11:05- FISCAL YEAR 2023-2024 BUDGET**

1. Presentation from County Assessor on proposed tax rate and what outcome a tax rate would provide should the Board decide to move forward with an increase. **(Discussion)**
2. Discuss current tax rate and consider any proposed changes to the tax rate, which must be submitted to the Nevada Department of Taxation by February 21, 2023. *Note: No actual change to the tax rate may be considered without a public hearing; this is simply to meet a state requirement for reporting any changes that may be proposed.* **(For Possible Action)**
3. Review tax allocation worksheet and provide direction related to allocation of the tax rate among specific funds and for specific purposes. *Note: The proposed allocation of the tax rate must be submitted to the Department of Taxation.* **(For Possible Action)**
4. Conduct budget review with departments listed below including possible action or direction related to tentative budgets. *Note: The Tentative Budget is due to the Department of Taxation by April 15, 2023. All budgets are subject to revision before adoption of the Final Budget, which is due to the Department of Taxation by June 1, 2023.* **(For Possible Action)**
  - a. Crescent Valley Town Advisory Board
  - b. Television District
  - c. Recreation and Tourism Board
  - d. Fair Board (Ag District #15)
  - e. Justice Court, Justice Court AA Fund, Justice Court Facility Fund
  - f. Sheriff
  - g. Public Works, Buildings & Grounds, Road Department, Regional Transportation Commissioner (RTC), Swimming Pool, Parks & Grounds, Emergency Management, Opera House, Museum, Landfill, Planning Board, Cemetery, Airport, LEPC, Eureka Town, Crescent Valley Town, Eureka Water and Sewer, Devil's Gate Water, Crescent Valley Water

## **12:00- CORRESPONDENCE**

1. Review correspondence and place requests for action items on the next agenda. **(Discussion)**
2. Commissioner reports on pertinent correspondence or other matters. **(Discussion)**

## **12:05- PUBLIC COMMENT AND DISCUSSION**

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## **12:10- ADJOURNMENT**

1. Adjournment of meeting.

Supporting materials for this meeting may be requested by contacting the Office of the Commissioners at [countycommission@eurekacountynv.gov](mailto:countycommission@eurekacountynv.gov), PO Box 540, Eureka, Nevada 89316, or by calling (775) 237-5263, or faxing a request to (775) 237-5614. To save time and cost, persons are encouraged to request these materials by email. All times listed on the agenda are approximate. Items may be taken out of order at the discretion of the Chair. Items may be removed from the agenda prior to, or during, the meeting. Related agenda items may be combined for discussion or action. The phrase "(For Possible Action)" means the Board may, but is not required to, take action on the item. This agenda was posted at the following locations in Eureka; County Courthouse; County Administrative Facility (Annex); US Post Office; and public bulletin board at 10 S. Main Street. This agenda was posted electronically at Eureka County's website ([www.co.eureka.nv.us](http://www.co.eureka.nv.us)) and Nevada's public notice website ([www.notice.nv.gov](http://www.notice.nv.gov)). Notice to persons with disabilities: If you require special assistance, please notify the Commissioners' Office prior to the meeting at the email address, mail box, phone number, or fax number listed above.