

**NOTICE IS HEREBY GIVEN that the Board of Eureka County Commissioners will meet pursuant to law on March 6, 2023 at 9:30 a.m. in the Commission Chambers at the County Courthouse located at 10 South Main Street, Eureka, Nevada.**

**AMENDED AGENDA**

**9:30 - CALL TO ORDER**

1. Approval of the agenda notice with addition of any emergency item and/or deletion of any item. *Unless otherwise stated, items may be taken out of the order presented on the agenda, at the direction of the Chair.* **(For Possible Action)**
2. Pledge of allegiance.

**9:35 - PUBLIC COMMENT**

1. Public comment and discussion. *Notice: No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited to three (3) minutes per person. Public comment may be allowed on "Action" items, in addition to the two times specified on the agenda.* **(Discussion)**
2. Consider items requiring action to be placed on the agenda for the next regular meeting. *Notice: The public is welcome to request agenda items for future meetings during the Public Comment period, or may consult with one or more of the Board of Commissioners to request agenda items for future meetings.* **(Discussion)**

**9:40 - APPROVAL OF MINUTES**

1. Approval of minutes of the February 21, 2023, Commission meeting. **(For Possible Action)**

**9:45 - COUNTY COMPTROLLER – Kim Todd, Comptroller**

1. Payment of expenditures. *Notice: Expenditures received after action has been taken under this Comptroller section may be presented and acted upon throughout the day.* **(For Possible Action)**
2. Review Fund Balance Report. **(Discussion)**

**10:00 - COMMISSIONERS**

1. Discuss, approve, or deny proposing (as written or with modifications) an ordinance amending the 2018 Eureka County Code by amending Title 2, Chapter 10, Section .030(B) concerning meetings of the Board of County Commissioners to change meeting dates from the 6<sup>th</sup> and 20<sup>th</sup> of each month to the second and fourth Thursday of each month. **(For Possible Action)**
2. Discuss, approve, or deny scheduling a public hearing date and time to consider adopting the proposed ordinance amending Eureka County Code, Title 2, Chapter 10, Section .030(B) to change the dates that Board meetings are held. **(For Possible Action)**
3. Review letter(s) of interest or application(s) and consider appointing an interested party to the vacant seat on the Recreation Board representing the hotel/motel industry for the remainder of a four-year term through December 31, 2023. **(For Possible Action)**
4. In relation to the use of opioid recovery funds under the One Nevada Agreement, discuss and provide the following direction to staff:
  - (a) Direction on completing the annual reporting, with the initial report due July 1, 2023; and
  - (b) Direction on coordinating with the Nevada Attorney General's Office regarding feasibility and potential use of software to allow reporting through a cloud based system. **(For Possible Action)**
5. Discuss, approve, or deny ratifying Eureka County's letter to the Health & Human Services Committee stating support of Senate Bill 118, which will remove the requirement that two or more counties be adjacent to each other in order to form a health district (NRS 439.370(1)). **(For Possible Action)**

**10:00 - COMMISSIONERS – (continued)**

6. Discuss, approve, or modify the position of the County on legislation being considered by the Nevada Legislature. *A list of the proposed legislation, and the position of Eureka County on it, is available by contacting the County Clerk.* **(For Possible Action)**
7. Discuss, approve, or deny delegating the responsibility for taking the County’s official position on emerging legislative issues to one Board member or other responsible party/parties. **(For Possible Action)**

**10:30 - IT DEPARTMENT – Misty Rowley, IT Director**

1. Update report on IT projects and activities. **(Discussion)**
2. Discuss, approve, or deny permanent credit limit increases, for a \$2,000.00 recurring monthly limit, on County credit cards issued to Misty Rowley and Jessica Santoyo to accommodate ordering and purchasing supplies for the IT Department in Fiscal Year 2023. **(For Possible Action)**
3. Discuss, approve, or deny a one-year proposal (EUREKACOUNTYPR2023) from Marketshare PR for 46 hours of public relation services at a monthly cost of \$7,500.00, with additional project hours billed at a rate of \$175.00 per hour, to be paid with monies budgeted for contract services (010-018-53010-058) in the Technology Support budget. **(For Possible Action)**
4. Discuss, approve, or deny a Digital Solutions Agreement with GHD Digital with a one-time implementation fee of \$25,425.00 and an annual recurring fee of \$20,480.00 for hosting and licensing of website and citizen portal, to be paid with monies budgeted for contract services (010-018-53010-058) in the Technology Support budget. **(For Possible Action)**

**10:45 - HUMAN RESOURCES – Heidi Whimple, Human Resources Director**

1. Report on Human Resources projects and activities. **(Discussion)**
2. Review documentation and consider approval of requests related to Hiring Freeze Waiver Justifications, Promotion Requests, and Position Descriptions. **(For Possible Action)**
3. Discuss, approve, or deny authorizing the Human Resources Director to engage the contract services of Paypoint HR for a compensation and classification study of Eureka County employees, to be paid with monies in the Human Resources budget. **(For Possible Action)**
4. Review letter from Human Resources and:
  - (a) Consider recommendation of the Interview Panel and appoint Linda Gordon to the at-will position of Senior Center Program Director, effective March 6<sup>th</sup>; and
  - (b) Negotiate salary for the position of Senior Center Program Director with the selected candidate. **(For Possible Action)**

**10:55 - SHERIFF – Jesse Watts, Sheriff**

1. Discuss, approve, or deny advanced step re-hire for Deputy Sheriff II (LE Range 121, Step 8). **(For Possible Action)**
2. Discuss, approve, or deny a permanent increase, to \$1,000.00, on the County credit card issued to Heather Petersen-Allen to accommodate ordering supplies and booking travel accommodations for the Sheriff’s Office and Search & Rescue. **(For Possible Action)**
3. Discuss, approve, or deny adopting a resolution honoring long-time employee Cheryl Morrison for thirty-two (32) years of dedicated service to Eureka County. **(For Possible Action)**

**11:00 - ROAD DEPARTMENT – Raymond Hodson, Assistant Public Works Director**

1. Update report on Road Department projects and activities. **(Discussion)**

**11:05 - PUBLIC WORKS – Jeb Rowley, Public Works Director**

1. Report on Public Works projects and activities. **(Discussion)**
2. Review the 2023 Task Authorization Request from Richard C. Moore, PE, for technical assistance and advisory services related to, but not limited to, transportation impacts to Eureka County and status updates for the Nuclear Waste Transportation Advisor. **(Discussion)**

### **11:05 - PUBLIC WORKS – (continued)**

3. Discuss, approve, or deny a one-year contract with Richard C. Moore, PE, in an amount not to exceed \$18,000.00 for time and materials, to be paid with monies budgeted for Yucca Mountain expenses (010-042-53010-059) in the Public Works budget. **(For Possible Action)**
4. Discuss, approve, or deny a proposal from Paul Cavin Architect, LLC, to perform a building assessment on the Crescent Valley Justice Facility, for an amount not to exceed \$35,800.00, utilizing funds budgeted for capital outlay (010-001-55010-000) in the Commissioners’ budget, and all matters properly relating thereto. **(For Possible Action)**
5. Discuss, approve, or deny ratifying emergency repairs for the Eureka Court House boiler project in the amount of \$327,480.00, to be paid with funds budgeted for capital outlay (040-130-55010-000) in the Building Operations & Maintenance Reserve Fund. **(For Possible Action)**
6. Pursuant to Eureka County Code, Title 3, Internal Control Policy, Chapter 20, Section .130:
  - (a) Discuss, approve, or deny declaring two (2) 2014 Dodge Chargers (Property #7822 and #7823) surplus property; and
  - (b) Discuss, approve, or deny adopting a resolution for donation of said vehicles to the Elko County Sheriff’s Office. **(For Possible Action)**

### **11:20 - NATURAL RESOURCES – Jake Tibbitts, Natural Resources Manager**

1. Report on current and emerging natural resource issues affecting Eureka County. **(Discussion)**
2. Discuss and consider sending scoping comments on BLM grazing modifications for Lahontan Cutthroat Trout habitat Environmental Assessment. **(For Possible Action)**
3. Discuss, approve, or deny out-of-state travel for Natural Resources Manager to attend the Council for Agricultural Research, Extension, & Teaching (CARET) meeting in Washington, DC, March 13<sup>th</sup>-16<sup>th</sup>. *Note: Mr. Tibbitts is an appointed NV CARET delegate by the Dean of University of Nevada, Reno College of Agriculture, Biotechnology, & Natural Resources (CABNR). Full expenses for travel, lodging, meals, and per diem will be paid for by CABNR.* **(For Possible Action)**

### **11:35 - CORRESPONDENCE**

1. Review correspondence and place requests for action items on the next agenda. **(Discussion)**
2. Commissioner reports on pertinent correspondence or other matters. **(Discussion)**

### **11:40 - PUBLIC COMMENT**

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### **11:45 - ADJOURNMENT**

1. Adjournment of meeting.

Supporting materials for this meeting may be requested by contacting the Office of the Commissioners at [countycommission@eurekacountynv.gov](mailto:countycommission@eurekacountynv.gov), PO Box 540, Eureka, Nevada 89316, or by calling (775) 237-5263, or faxing a request to (775) 237-5614. To save time and cost, persons are encouraged to request these materials by email. All times listed on the agenda are approximate. Items may be taken out of order at the discretion of the Chair. Items may be removed from the agenda prior to, or during, the meeting. Related agenda items may be combined for discussion or action. The phrase “(For Possible Action)” means the Board may, but is not required to, take action on the item. This agenda was posted at the following locations in Eureka; County Courthouse; County Administrative Facility (Annex); US Post Office; and public bulletin board at 10 S. Main Street. This agenda was posted electronically at Eureka County’s website ([www.co.eureka.nv.us](http://www.co.eureka.nv.us)) and Nevada’s public notice website ([www.notice.nv.gov](http://www.notice.nv.gov)). Notice to persons with disabilities: If you require special assistance, please notify the Commissioners’ Office prior to the meeting at the email address, mail box, phone number, or fax number listed above.