

**NOTICE IS HEREBY GIVEN that the Board of Eureka County Commissioners will meet pursuant to law on April 6, 2023 at 9:30 a.m. in the Commission Chambers at the County Courthouse located at 10 South Main Street, Eureka, Nevada.**

**AGENDA**

**9:30 - CALL TO ORDER**

1. Approval of the agenda notice with addition of any emergency item and/or deletion of any item. *Unless otherwise stated, items may be taken out of the order presented on the agenda, at the direction of the Chair. (For Possible Action)*
2. Pledge of allegiance.

**9:35 - PUBLIC COMMENT**

1. Public comment and discussion. *Notice: No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited to three (3) minutes per person. Public comment may be allowed on "Action" items, in addition to the two times specified on the agenda. (Discussion)*
2. Consider items requiring action to be placed on the agenda for the next regular meeting. *Notice: The public is welcome to request agenda items for future meetings during the Public Comment period, or may consult with one or more of the Board of Commissioners to request agenda items for future meetings. (Discussion)*

**9:40 - APPROVAL OF MINUTES**

1. Approval of minutes of the following meetings: (a) December 20, 2022, Commission meeting; and (b) March 6, 2023, Commission meeting. **(For Possible Action)**

**9:45 - COUNTY COMPTROLLER – Kim Todd, Comptroller**

1. Payment of expenditures. *Notice: Expenditures received after action has been taken under this Comptroller section may be presented and acted upon throughout the day. (For Possible Action)*
2. Review Fund Balance Report. **(Discussion)**

**9:55 - FISCAL YEAR 2023-2024 BUDGET**

1. Review budgets and discuss, approve, or deny signing Fiscal Year 2023-2024 Tentative Budget top sheets for filing with the Nevada Department of Taxation. *Note: Pursuant to NRS 354.596, Tentative Budgets must be filed on or before April 17, 2023, for the following Eureka County entities: Eureka County (overall County), Eureka Town, Crescent Valley Town, Devil's Gate GID, Diamond Valley Weed District, Diamond Valley Rodent District, and Eureka County Television District. (For Possible Action)*
2. Set date and time for public hearing to consider changes to the Tentative Budget and to adopt the tax rates for Fiscal Year 2023-2024. *Pursuant to NRS 354.596(4) this budget hearing must be held no sooner than the third Monday in May and no later than the last day in May (May 15-31, 2023). (For Possible Action)*

**10:05 - SENIOR CENTERS – Millie Oram, Senior Center Program Director**

1. Update report on activities at the Eureka Senior Center and Fannie Komp Senior Center. **(Discussion)**
2. Discuss, approve, or deny ratifying grant subaward application to Nevada Aging & Disability Services Division for Transportation Grant #07-000-10-BC-23 in the amount of \$29,577.00 with a match of \$4,437.00. **(For Possible Action)**

**10:10 - AMBULANCE & EMS – Kenny Sanders, EMS Director**

1. Update report on ambulance and emergency services. **(Discussion)**
2. Review quote and discuss, approve, or deny authorizing purchase of five (5) MS1 Mobile MedixSafe electronic locking medication cabinets with five (5) BioConnect Link Subscriptions (includes mobile access); along with two (2) MedixSafe Retrofit Kits, and two (2) prorated BioConnect Link Subscription extensions; for a total not to exceed amount of \$9,932.00 including freight, utilizing funds budgeted for capital outlay (010-054-55010-000) in the Ambulance/EMS budget. **(For Possible Action)**

**10:15 - IT DEPARTMENT – Misty Rowley, IT Director**

1. Update report on IT projects and activities. **(Discussion)**
2. Discuss, approve, or deny renewing the contract with EM3 Networks for a 1 Gbps broadband internet connection at the Eureka County Courthouse for a 12-month term (June 1, 2023 through May 31, 2024) for \$695.00 a month and authorize the IT Director to sign the contract outside of the meeting. **(For Possible Action)**
3. Discuss, approve, or deny authorizing Quote #017215v1 from Quest Technology Management to install a patch panel and run new ethernet cables to all cameras at the Crescent Valley Road Shop, for a not to exceed amount of \$7687.00 (\$6405.66 with 20% contingency), utilizing funds budgeted for capital outlay (010-018-55010-000) in the Technology Support budget. **(For Possible Action)**
4. Discuss, approve, or deny authorizing Quote #017125v1 from Quest Technology Management for network cabinet, patch panel, and UPS (uninterrupted power supply) installation at the Eureka Fire Station, for a not to exceed amount of \$12,686.00 (\$10,571.38 with 20% contingency), utilizing monies budgeted for capital outlay (010-018-55010-000) in the Technology Support budget. **(For Possible Action)**
5. Discuss, approve, or deny authorizing Quote #017127v1 from Quest Technology Management to replace ethernet cables and install electrical outlets at the District Attorney’s office for a not to exceed amount of \$15,543.43 (\$12,952.86 with 20% contingency) utilizing funds budgeted for capital outlay (010-018-55010-000) in the Technology Support budget. **(For Possible Action)**
6. Discuss, approve, or deny adopting a new Eureka County Logo, with both vertical and horizontal layouts, and a green and gold color scheme, as the official primary logo for Eureka County. **(For Possible Action)**

**10:30 - COMMISSIONERS**

1. Discuss, approve, or deny signing an agreement with Valley Collection Service, LLC, for the collection of delinquent fines or civil penalties with associated administrative assessments, fees, or restitution owed by individuals who have been found by the Eureka Justice Court to be guilty of committing a civil infraction or guilty of committing a criminal offense. **(For Possible Action)**
2. Discuss, approve, or deny signing an Interlocal Agreement Between Central Nevada Health District and Eureka County, effective through June 30, 2024, unless sooner terminated by either party as set forth in the Agreement, or upon Eureka County obtaining full membership due to a change in legislation. **(For Possible Action)**
3. In relation to the use of opioid recovery funds under the One Nevada Agreement, discuss and provide the following direction to staff:
  - (a) Direction on completing the annual reporting, with the initial report due July 1, 2023; and
  - (b) Direction on coordinating with the Nevada Attorney General’s Office regarding feasibility and potential use of software to allow reporting through a cloud-based system. **(For Possible Action)**
4. Discuss, approve, or deny appointing a Commissioner or staff member to various seats previously held by J.J. Goicoechea; this includes member or alternate member on Eureka County and non-County boards and committees, and representative or liaison to other groups, agencies, or specific issues affecting Eureka County. **(For Possible Action)**

**10:30 - COMMISSIONERS – (continued)**

5. Discuss, approve, or deny signing the Indigent Defense Financial Status Report for the 3<sup>rd</sup> quarter of Fiscal Year 2023, due to the Department of Indigent Defense Services by April 15, 2023. **(For Possible Action)**
6. Discuss current purchasing card practices, policies, and revolving credit limits, and consider solutions that best serve the departments while protecting Eureka County from fraud or other credit card abuse. *Note: Purchasing cards are Eureka County credit cards issued to employees.* **(For Possible Action)**
7. Discuss, approve, or modify the position of the County on legislation being considered by the Nevada Legislature. *A list of the proposed legislation, and the position of Eureka County on it, is available by contacting the County Clerk.* **(For Possible Action)**

**10:50 - ASSESSOR / DMV FIELD OFFICE – Michael Mears, Assessor**

1. Discuss, approve, or deny authorizing the Assessor to sign a four-year Interlocal Contract Between Public Agencies with the State of Nevada acting by and through its Department of Motor Vehicles, for DMV Field Office services outlined in Attachment A (Scope of Work), for the period of July 1, 2023, through June 30, 2027. **(For Possible Action)**

**10:55 - EUREKA COUNTY HIGH SCHOOL – Jaylene Callister, Guidance Counselor (via letter)**

1. Discuss, approve, or deny a contribution to the Eureka County High School annual scholarship drive for the Class of 2023, to be paid with monies budgeted for miscellaneous grants in the Commissioners' budget. **(For Possible Action)**

**11:00 - HEALTHY PAWS OF EUREKA – Cindy Beutel**

1. Discuss, approve, or deny a request from Healthy Paws of Eureka for a \$5,000.00 donation from monies budgeted for miscellaneous grants (010-001-53010-085) in the Commissioners' budget for Fiscal Year 2023, to assist with travel costs incurred for transporting animals. **(Discussion)**
2. Discuss, approve, or deny a request to allocate \$5,000.00 to continue funding the spay and neuter program with provision of \$50.00 co-pay vouchers for residents of Eureka County. *Note: The spay and neuter program provides \$50.00 vouchers per animal, with no household limits, to be presented to the veterinarian prior to surgery (not limited to Eureka County veterinarians). Vouchers are distributed by the Sheriff's Office for cats and licensed dogs on a first-come first-served basis until funding is expended.* **(For Possible Action)**

**11:10 - PERDIZ SPORT SHOOTING – Jerry White, Range Manager**

1. Discuss, approve, or deny a request for a donation of \$20,000.00 to Perdiz Sport Shooting to purchase a truckload of clay targets (including freight), to be funded with monies budgeted for miscellaneous grants (010-001-53010-085) in the Commissioners' budget. **(For Possible Action)**
2. Discuss, approve, or deny an additional one year extension of the lease by and between Eureka County and Perdiz Sport Shooting Inc.; the current lease extension expires June 5, 2023. **(For Possible Action)**

**11:20 - HUMAN RESOURCES – Heidi Whimple, Human Resources Director**

1. Report on Human Resource projects and activities. **(Discussion)**
2. Review documentation and consider approval of requests related to Hiring Freeze Waiver Justifications, Promotion Requests, and Position Descriptions. **(For Possible Action)**

**11:25 - TREASURER – Pernecia Johnson, Treasurer**

1. Review Treasurer's Report for February 2023. **(Discussion)**

**11:30 - JUVENILE PROBATION** – Steve Zimmerman, Juvenile Probation Officer

1. Discuss, approve, or deny making a donation to the 2023 Eureka County High School Grad Night Celebration scheduled for June 9<sup>th</sup>, to be paid with funds budgeted for miscellaneous grants (010-001-53010-085) in the Commissioners’ budget. **(For Possible Action)**

**11:35 - UNR COOPERATIVE EXTENSION** – Gary McCuin, Extension Educator

1. Discuss, approve, or deny a quote from High Desert RTO for a double-Conex office building for an amount not to exceed \$66,000.00 utilizing funds budgeted for capital outlay (030-120-55010-000) in the Agricultural Extension budget. **(For Possible Action)**

**11:40 - LIQUOR BOARD** – Michael Sharkozy, Chair

1. Approval of minutes of the following Liquor Board meetings: (a) November 7, 2022; (b) December 20, 2022; and (c) January 3, 2023. **(For Possible Action)**
2. Discuss, approve, or deny new liquor license applications, including single event applications, if any. **(For Possible Action)**
3. Report on issuance of any special event licenses for the quarter beginning January 1, 2023. *Note: A special event license allows a Eureka County license holder to serve/sell liquor at an event that takes place away from their normal place of business after mandatory written notice has been provided at least three days in advance of the event.* **(For Possible Action)**
4. Discuss, approve, or deny ratifying liquor license quarterly renewals for the period of April, May, & June, 2023. **(For Possible Action)**
5. Review THE JANUARY 2023 EUREKA COUNTY COMMISSIONER LICENSE BOARD ORDINANCE, effective February 3, 2023, and discuss further amendments that the Board may consider for proposal at a future date. *Note: There are items in Eureka County Code, Title 4 (Licenses, Permits, Fees, & Taxes), and potentially other ordinances, that may need clarification now that the Board of County Commissioners has assumed authority as the County License Board and its simultaneous merger with the Liquor Board.* **(For Possible Action)**

**11:50 - EUREKA COUNTY STAR** – Dana Freund and Trina Machacek, Owners

1. Presentation regarding status of plans to publish the *Eureka County Star*, a newspaper for distribution throughout Eureka County. **(Discussion)**
2. Consider a request from *Eureka County Star* owners for Eureka County’s support of the newspaper by utilizing it for publication of legal notices and other advertisements, providing information and/or contributions for news articles, and potential financial grants to assist with costs. **(For Possible Action)**

**12:00 - RECESS FOR LUNCH**

**1:00 - ROAD DEPARTMENT** – Raymond Hodson, Assistant Public Works Director

1. Update report on Road Department projects and activities. **(Discussion)**

**1:05 - PUBLIC WORKS & EMERGENCY MANAGEMENT** – Jeb Rowley, Public Works Director

1. Status report on current flood emergency in Eureka County. **(Discussion)**
2. Report on Public Works projects and activities. **(Discussion)**
3. Discuss, approve, or deny signing Contract No. PWP-EU-2022-369, titled Crescent Valley Tank #3 Re-Painting GMP – Road & Utility Improvements Project Phase 1, with Sierra Nevada Construction (Construction Manager At Risk) for a Guaranteed Maximum Price of \$356,347.00, utilizing monies distributed from the LATCF (Local Assistance & Tribal Consistency Fund). **(For Possible Action)**

**1:05 - PUBLIC WORKS & EMERGENCY MANAGEMENT – (continued)**

4. Discuss, approve, or deny Paul Cavin Architect LLC to perform programming phase of Eureka County Justice Facility building assessment for an amount not to exceed \$18,320.00 utilizing funds budgeted for capital outlay (010-001-55010-000) in the Commissioners’ budget. **(For Possible Action)**
5. Discuss, approve, or deny quote from Kodiak Roofing to make repairs to the Administrative Facility (Annex) roof for an amount not to exceed \$20,000.00 utilizing funds budgeted for capital outlay (040-130-55010-000) in the Building Reserve Fund.

**1:20 - NATURAL RESOURCES – Jake Tibbitts, Natural Resources Manager**

1. Report on current and emerging natural resource issues affecting Eureka County. **(Discussion)**

**1:30 - CORRESPONDENCE**

1. Review correspondence and place requests for action items on the next agenda. **(Discussion)**
2. Commissioner reports on pertinent correspondence or other matters. **(Discussion)**

**1:35 - PUBLIC COMMENT**

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**1:45 - ADJOURNMENT**

1. Adjournment of meeting.

Supporting materials for this meeting may be requested by contacting the Office of the Commissioners at [countycommission@eurekacountynev.gov](mailto:countycommission@eurekacountynev.gov), PO Box 540, Eureka, Nevada 89316, or by calling (775) 237-5263, or faxing a request to (775) 237-5614. To save time and cost, persons are encouraged to request these materials by email. All times listed on the agenda are approximate. Items may be taken out of order at the discretion of the Chair. Items may be removed from the agenda prior to, or during, the meeting. Related agenda items may be combined for discussion or action. The phrase “(For Possible Action)” means the Board may, but is not required to, take action on the item. This agenda was posted at the following locations in Eureka; County Courthouse; County Administrative Facility (Annex); US Post Office; and public bulletin board at 10 S. Main Street. This agenda was posted electronically at Eureka County’s website ([www.co.eureka.nv.us](http://www.co.eureka.nv.us)) and Nevada’s public notice website ([www.notice.nv.gov](http://www.notice.nv.gov)). Notice to persons with disabilities: If you require special assistance, please notify the Commissioners’ Office prior to the meeting at the email address, mail box, phone number, or fax number listed above.